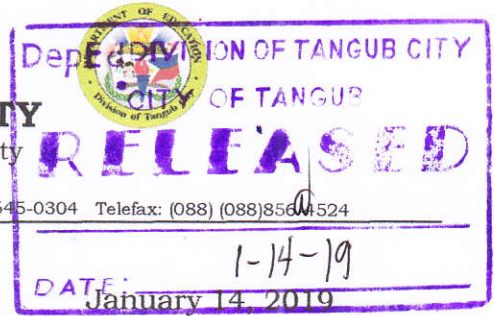




Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF TANGUB CITY**  
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**DIVISION MEMORANDUM**  
**No. 13, s. 2019**

**DIVISION RE-ORIENTATION ON THE ADMINISTRATION OF PHIL-IRI TOOLS  
AND SUBMISSION OF POSTTEST RESULTS**

To: Curriculum Implementation Division (CID)  
School Governance and Operations Division (SGOD)  
Elementary and Secondary School Heads, TICs and OICs  
This Division

1. As stipulated in the Philippine Informal Reading Inventory Manual 2018 (Phil-IRI), Page 4 (Table I: Schedule of Phil-IRI Administration), all elementary and secondary schools are required to conduct Phil-IRI pre-tests within the first or second month of the school year (June-July) and posttests within January to February of the school year.
2. Relative to this, a whole day re-orientation seminar on the administration of the Phil-IRI including the scheduled submission of posttest results shall be conducted on January 21, 2019 at Function Hall I, Tangub City.
3. School heads and Reading Program Coordinators are required to attend the re-orientation. Attendance is a must and proxy is not allowed.
4. Food shall be served for free. Travel expenses from the station to the venue of the orientation shall be charged to school MOOE subject to usual accounting and auditing policies, rules and regulations.
5. Compliance and immediate dissemination of this Memorandum is enjoined.

**JEAN G. VELOSO**  
Schools Division Superintendent

JGV/duo/1-14-2019