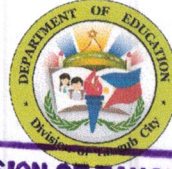


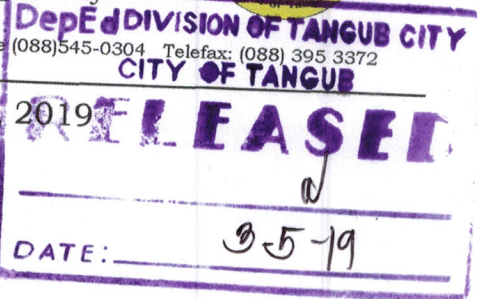


Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF TANGUB CITY
Anecito Siete Street, Mantic, Tangub City



e-mail: tangub.city@deped.gov.ph / website: www.depedtangub.net Telephone (088)545-0304 Telefax: (088) 395 3372

March 4, 2019



DIVISION MEMORANDUM
NO. 055, s. 2019

REITERATING DEPED ORDER NO. 2, S. 2019
(School Year 2018-2019 K to 12 Basic Education Program
End of School Year Rites)

To: **OIC-Assistant Schools Division Superintendent**
CID/SGOD/SDO Personnel
School Heads, and TICs
Public Elementary and Secondary Schools
This Division

1. Enclosed is DepEd Order No. 2, s, 2019 re: School Year 2018-2019 K to 12 Basic Education Program End of School Year Rites.
2. The 2019 ceremonies shall focus on the theme **Pagkakaisa sa Pagkakaiba-iba: Kalidad na Edukasyon para sa Lahat (Unity in Diversity: Quality Education for All)**.
3. The attached templates for diploma/certificate shall be used by all schools in this Division. Likewise, the same shall be used for stage backdrop; as follows:
 - Kindergarten -- Moving Up Ceremony (Enclosure No. 1)
 - Grade 6 -- Graduation Ceremony (Enclosure No. 2)
 - Grade 10 -- Completion Ceremony (Enclosure No. 3)
 - Grade 12 ----- Graduation Ceremony (Enclosure No. 4)
4. Other attached inclusions for the parts of the program.
5. Checking of forms and ranking of honor learners in the school for Grades 6 and 12 will be on March 19, 2019. Likewise checking of forms for Grades 1, 5, 7, and 11 will be on March 26, 2019.
6. Submission of the checked and verified certificates/diplomas to this Office through the "School Buddy" will be on March 11-18, 2019.
7. For guidance, reference and compliance.

JEAN G. VELOSO, CESO V
OIC-Schools Division Superintendent

JGV/rbgr/3-04-19



Republic of the Philippines
Department of Education

DepEd ORDER
 No. **002**, s. 2019

18 FEB 2019

**SCHOOL YEAR 2018-2019 K TO 12 BASIC EDUCATION PROGRAM
 END OF SCHOOL YEAR RITES**

To: Undersecretaries
 Assistant Secretaries
 Bureau and Service Directors
 Regional Directors
 Regional Secretary, ARMM
 Schools Division Superintendents
 Public and Private Elementary and Secondary School Heads
 All Others Concerned

1. For School Year (SY) 2018-2019, the Department of Education (DepEd) announces the conduct of the following **End-of-School-Year (EOSY) Rites**:

Grade Level Completers	Ceremony	Proof of Completion
Kindergarten	Moving Up or Completion	Kindergarten Certificate (Enclosure No. 1)
Grade 6		Elementary Certificate (Enclosure No. 2)
Grade 10		Junior High School Certificate (Enclosure No. 3)
Grade 12 learners from: a. Schools with DepEd-approved K to 12 transition plan b. Schools with permit to operate Senior High School since 2014 c. International Schools with K to 12 Program	Graduation	Senior High School Diploma (Enclosure No. 4)

2. The 2019 ceremonies shall focus on the theme *Pagkakaisa sa Pagkakaiba-iba: Kalidad na Edukasyon para sa Lahat* (Unity in Diversity: Quality Education for All). Schools, schools divisions or regional offices may translate the theme into their respective Mother Tongues. This theme highlights the role of the K to 12 Basic Education Program in developing an educated society where the challenges and benefits of diversity are embraced and welcomed by every Filipino.

3. As announced in Enclosure No. 2 of DepEd Order (DO) No. 25, s. 2018 entitled **School Calendar for School Year 2018-2019**, the EOSY rites should be scheduled not earlier than **April 1, 2019**, but not later than **April 5, 2019**. Schools, divisions or regions with an extended SY shall be guided by their approved revised school calendar.

4. In line with the government's austerity program, DepEd reiterates the following policies:

- a. Graduation rites should be simple but meaningful to encourage civil rights, a sense of community, and personal responsibility. While these rites mark a milestone in the life of the learners, these should be conducted without excessive spending, extravagant attire or extraordinary venue;
- b. Moving Up or Completion Ceremonies should be simple, involving only the learners, their parents and the school; and
- c. Nonacademic projects such as attendance to field trips, film showing, Junior-Senior promenade, and other school events should not be imposed as requirements for graduation or completion.

For Public Schools only

- d. Expenses relative to the activity should be charged to the school Maintenance and Other Operating Expenses subject to existing guidelines. **No DepEd personnel shall be allowed to collect any kind of contribution or fee for graduation/moving up/completion ceremony.**

5. The use of the enclosed completion certificate and diploma templates are as follows:

For private elementary and secondary schools, technical and vocational institutions (TVIs), and higher education institutions (HEIs), including state universities and colleges (SUCs) and local universities and colleges (LUCs)	The use of the enclosed completion certificate and diploma templates is optional. The signature of the school head is required, while the signature of the schools division superintendent is not required.
For public elementary and secondary schools	The use of the enclosed completion certificate and diploma templates is required

6. Awarding of honors to learners from Grades 1 to 12 shall follow the guidelines in DO 36, s. 2016 entitled **Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program.**

7. Further, the EOSY rites and moving up or completion ceremony shall be conducted in an appropriate solemn ceremony befitting the learners and their parents and **shall not be used as a political forum.** DepEd reiterates the strict compliance with DO 48, s. 2018 entitled **Prohibition of Electioneering and Partisan Political Activity.**

8. For more information, please contact the **Bureau of Learning Delivery-Teaching and Learning Division**, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 638-4799 and (02) 687-2948, or email at bld.od@deped.gov.ph.

9. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary

Encls.:
As stated

References:
DepEd Order Nos.: (25 and 48, s. 2018; 36, s. 2016) and 6, s. 2018

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
CERTIFICATE
DIPLOMA
GRADUATION
JUNIOR HIGH SCHOOL
KINDERGARTEN EDUCATION
LEARNERS
POLICY
SCHOOLS
SENIOR HIGH SCHOOL

(Enclosure No. 1 to DepEd Order No. 002, s. 2019)

SAMPLE TEMPLATE FOR KINDERGARTEN CERTIFICATE



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education



REHIYON XXX
REGION XXX
SANGAY NG XXXXXXXXX
DIVISION OF XXXXXXXXX
PUROK NG XXXXXXX
DISTRICT OF

XXXXXX ELEMENTARY SCHOOL

Pinatutunayan nito na si
This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Kindergarten na itinakda
has satisfactorily completed the requirements of the Kindergarten Curriculum as prescribed
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
by the Department of Education and is therefore awarded this

KATUNAYAN
CERTIFICATE

Nilagdaan sa XXXXXXXXX, Pilipinas nitong ika-__ ng Abril 2019.
Signed in XXXXXXXXX, Philippines on the __th day of April 2019.

XXXXXXXXXX
Punongguro
Principal

XXXXXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent

(Enclosure No. 2 to DepEd Order No. **002**, s. 2019)

SAMPLE TEMPLATE FOR GRADE 6 ELEMENTARY CERTIFICATE



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education

REHIYON XXX
REGION XXX

SANGAY NG XXXXXXXXX
DIVISION OF XXXXXXXXX

PUROK NG XXXXXXX
DISTRICT OF

XXXXXX ELEMENTARY SCHOOL

Pinatutunayan nito na si
This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Elementarya na itinakda
has satisfactorily completed the requirements of the Elementary Curriculum as prescribed
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
by the Department of Education and is therefore awarded this

KATUNAYAN
CERTIFICATE

Nilagdaan sa XXXXXXXXX, Pilipinas nitong ika-__ ng Abril 2019.
Signed in XXXXXXXXX, Philippines on the __th day of April 2019.

XXXXXXXXXX
Punongguro
Principal

XXXXXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent

DIVISION
LOGO

(Enclosure No. 3 to DepEd Order No. **002**, s. 2019)

SAMPLE TEMPLATE FOR GRADE 10 CERTIFICATE OF COMPLETION



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education

REHIYON XXX
REGION XXX
SANGAY NG XXXXXXXXX
DIVISION OF XXXXXXXXX



XXXXXX HIGH SCHOOL

Pinatutunayan nito na si
This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Junior High School na itinakda para sa
has satisfactorily completed the requirements of the Junior High School Curriculum prescribed for
Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
Secondary Schools of the Department of Education and is therefore awarded this



Enclosure No. 5 to Division Memorandum No. 055, s. 2019

Kindergarten Moving Up Ceremony/ Grade 10 Completion Ceremony

Philippine National Anthem	Lupang Hinirang Candidates for Completion
Doxology	(School's Choice) Candidates for Completion
Tangub City March	Candidates for Completion
Regional Hymn	Martsa Rehiyon Diyes Candidates for Completion
Welcome Address	Star Pupil
Presentation of Candidates for Moving Up/ Completion	School Head
Confirmation and Acceptance of Candidates for Completion	Schools Division Superintendent or her authorized representative
Distribution of Certificates	School Heads
Message	Schools Division Superintendent or her authorized representative
Recognition of Achievements	School Head/Teachers
Moving Up/Completion Song	(School's Choice) The Completers
Announcements	School Head (Announcements on Distribution Report Card, Enrolment, Brigada Eskwela, Oplan Balik Eskwela and other activities)
Recessional March	Teachers, Guest, Parents, Completers

Remark: Tribute to parents and processional march shall be done before the start of the Ceremony.



Enclosure No. 6 to Division Memorandum No. 055, s. 2019
Grade 6 and Senior High School Graduation Ceremony

Philippine National Anthem	“Lupang Hinirang” The Graduating Class
Doxology	(School’s Choice) The Graduating Class
Tangub City March	The Graduating Class
Regional Hymn	Martsa Rehiyon Diyes The Graduating Class
Welcome Address	With High Honors
Presentation of Candidates for Graduation	School Head
Confirmation and Acceptance of Candidates for Graduation	Schools Division Superintendent or her authorized representative
Reading of the Message of DepEd Secretary	Schools Division Superintendent or her duly authorized representative
Distribution of Certificates	School Head, DepEd Officials, Guests
Awarding of Honors, Commencement	School Head, DepEd Officials, Guests
Introduction of Keynote Speaker	Teacher
Keynote Speech	Keynote Speaker (Preferably a successful alumni of the school)
Pledge of Loyalty	With Honors
Graduation Song	(School’s Choice) The Graduates
Announcements	School Head (Announcements on Distribution Report Card, Enrolment, Brigada Eskwela. Oplan Balik Eskwela and other activities)
Recessional March	Teachers, Guest, Parents, Completers

Remark: Tribute to parents and processional march shall be done before the start of the Ceremony.