

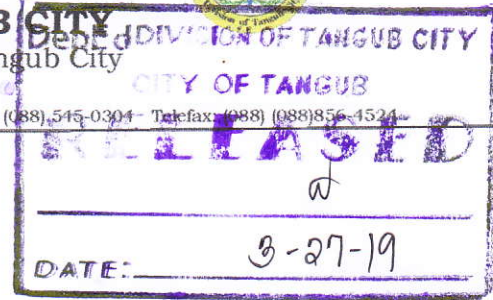


Republic of the Philippines
Department of Education
Region X – Northern Mindanao



DIVISION OF TANGUB CITY
Anecito Siete St., Mantic, Tangub City

E-mail: tangub.city@deped.gov.ph Website: www.depedtangub.net Telephone: (088) 515-0304 Telefax: (088) (088)856-4524



DIVISION MEMORANDUM
No. 83, s. 2019

To: Chief Education Program Supervisors of CID & SGOD
Elementary and Secondary School Heads
Office of Schools Division Superintendent
Administrative Assistants
This Division

From: **JEAN G. VELOSO, CESO VI**
OIC-Schools Division Superintendent

Subject: **RE-ORIENTATION SEMINAR ON FINANCIAL MANAGEMENT OPERATIONS OF SCHOOLS**

Date: March 26, 2019

1. The Department of Education adopts issued policy guidelines for the adoption and utilization of the Financial Management Operations Manual (FMOM) for all financial transactions at all levels of the Department as per DepED Order No. 60 s. 2016. This is to ensure standard and uniform application of rules and processes in financial management operations, as prescribed by governing regulations for (i) budget; (ii) accounting; (iii) procurement; and (iv) asset management.
2. In line with this, this Office is conducting a Re-Orientation Seminar On Financial Management Operations on March 29, 2019 at the Division Office Conference Hall from 8:00 AM – 5:00 PM.
3. Objectives of this training are the following:
 - 3.1 Apply governing principles, policies and procedures to be considered in procurement process as stipulated in Republic Act (RA) 9184 and its Implementing Rules and Regulations (IRR);
 - 3.2 Update on different pronouncements to help the school properly implement all the PPA of the Department;
 - 3.3 Improve school performance and to equip the school head with at least the minimum knowledge about concepts, methods and procedures of a simplified fund management system;
 - 3.4 Enhance knowledge and skills on the content and processes on preparation of financial reports;



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- 3.5 Learn other management practices to be applied consistently throughout the Department ensuring quality, completeness and timeliness in the submission of financial reports;
 - 3.6 Encourage community stakeholders at the school level in understanding basic fund management and operations in government which will also help improve transparency of financial transactions.
3. Meals and snacks are chargeable against HRTD Funds subject to usual accounting, auditing rules and regulations.
 4. Enclosed is the list of participants.
 5. Immediate and wide dissemination of this Memorandum is enjoined.

Approved:

JEAN G. VELOSO, CESO VI
OIC-Schools Division Superintendent

JGv/acm/03-26-19



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Enclosure No. 1 to Division Memorandum No.83, s- 2019

LIST OF PARTICIPANTS
Re-Orientation Seminar on Financial Management Operations of Schools
March 29, 2019/8:00 – 5:00 PM

No.	Name of Participants	Designation	Station
<i>Division Office</i>			
1	Elisa E. Gomez	AA-III	Accounting Section
2	Krizza Lorraine E. Duhaylungsod	AA-III	Accounting Section
3	Virginia U. Fernandez	AA-III	Accounting Section
4	Anna Daphne C. Mugar	Accountant III	Accounting Section
5	Marites C. Suminguit	BO-III	Budget Section
6	Ronie E. Senarillos	AO-III/ Supply Officer II	Supply Office
7	Margissa T. Amen	AO-V	Administrative Office
8	Jean G. Veloso	SDS	SDS Office
9	Leonila S. Urbano	AA-III	SDS Office
10	Alden M. Antonio	ITO- III	IT Section
11	Eldon H. Ocampos	AA-III	Budget Section
12	Ronellie D. Silada	AA-II	Accounting Section
13	Christine F. Burlat	AA-III	Accounting Section
14	Joseph Henry S. Sarto	ADA-I	Budget Section
15	Bride Joy M. Candano	EPS-II	SGOD
<i>Central District</i>			
16	Sherly C. Alivio	P-1/ Coordinating	Tangub City CS
17	Stephen F. Honculada	T-I	Baluc ES
18	Grace C. Yway	HT-II	Bongabong ES
19	Jason M. Apao	P-1	Brgy. Tres ES
20	Juanilda Torres	T-III	Katagan ES
21	German C. Suminguit, Jr.	T-III	Kauswagan ES
22	Arnold V. Cañas	T-III	Kimat ES
23	Onofre P. Arabejo, Jr.	HT-III	Lumban ES
24	Susan A. Libonfacil	P-1	Polao ES
25	Segundo S. Datoy	P-1	San Apolinario ES
26	Nonito G. Banawan	P-1	Sta. Cruz ES
27	Loromer T. Carpio	HT-II	Sto. Nino ES
<i>North District</i>			

Relevant, inclusive and liberating basic education builds a strong nation.



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28	Jolito P. Vince	P-1/Coordinating	Sta. Maria CS
29	Jomar Reyes	P-1	Banglay ES
30	Roland Gomez	T-III	Bitoon PS
31	Prudencio Solis	HT-III	Capalaran ES
32	Annalyn G. Quiap	HT-II	Capalaran PS
33	Eladia S. Fiel	HT-III	Hoyohoy ES
34	Margie E. Maglangit	HT-II	Isidro D. Tan Es
35	Shieldon F. Honculada	P-1	MALORO IS
36	Remilio P. Tano	HT-II	Manga ES
37	Patrenilla N. Taburada	HT-III	Minsubong ES
38	Lemuel D. Burlat	T-I	Salimpuno ES
39	Helen Z. Pacana	HT-III	Silanga ES
40	Felimon A. Alboroto, Jr.	HT-III	Tituron ES
41	Annabel H. Conol	P-1	Villaba Es
<i>South District</i>			
42	Eleazar B. Peñonal	P-1/Coordinating	Lorenzo Tan Mem. CS
43	Ritchel B. Ongcol	HT-III	Aquino ES
44	Yolando Cañete	HT-III	Garang ES
45	Melchor Largo	HT-III	Labuyo ES
46	Marylyn C. Banawan	P-1	MAQUILAO IS
47	Corazon Pueblas	HT-III	Pangabuan Beach ES
48	Ritche S. Mendoza	P-1	PANGABUAN IS
49	Roberta P. Singgit	HT-III	Prenza ES
50	Cristopher M. Troniado	T-I	San Antonio ES
51	Fe. T. Abella	T-II	Taguite ES
52	Carlos F. Singgit	HT-III	Vidasto Carillo Mem. ES
<i>Soutwest District</i>			
53	Nildie A. Malabosa	P-1/Coordinating	Sumirap C S
54	James Michael Troniado	T-1	Balatacan Bch PS
55	Titchie Nee F. Roloma	P-1	Balatacan ES
56	Roger A. Baril	P-1	Bintana IS
57	Nancy Lasmarias	HT-1	Bocator ES
58	Joseph Malalis	T-1	Guinabot Es



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59	Norma A. Ebo	P-1	Guinalaban ES
60	Ivy T. Lagat	T-III	Kampit PS
61	Jose Glenn B. Payot	T-III	Matugnao ES
62	Johny Candaleza	T-III	Owayan ES
63	Delio Fuentes	HT-11	Paiton ES
64	Junnifer G. Gutang	HT-11	Panalsalan ES
65	Naomie C. Torillo	T-III	San Vicente ES
66	Edgardo G. Malaubang	T-III	Sicot ES
67	Dorris D. Jornales	HT-III	Silangit ES
68	Ronald L. Lompayao	HT-11	Simasay ES
69	Elizabeth Virtudazo	T-III	Tugas ES
70	Honey Lee R. Tual	T-I	Tumatyag PS
	<i>Secondary</i>		
71	Joselito B. Rosalijos	HT-III	Banglay NHS
72	Roger A. Baril	P-1	Bintana IS
73	Christy P. Enoc	HT-I	Bongabong NHS
74	Beverlie F. Raagas	P-1	Caniangan NHS
75	Crispina R. Gayem	P-II	Lorenzo Tan NHS
76	Shieldon F. Honculada	P-1	Maloro IS
77	Marylyn C. Banawan	P-1	Maquillao IS
78	Judy Marie F. Cabrera	HT-III	MATHS
79	Ritche S. Mendoza	P-1	Pangabuan IS
80	Evelyn B. Rodriguez	HT-I	Silangit NHS
81	Warren Canolo	HT-1	Simasay NHS
82	Elsa S. Soronio	P-I	Sta. Maria NHS
83	Ma. Sherwin C. Alduheza	Asst. P-II	Sumirap NHS
84	Myrna T. Barbon	P-II	Tangub City NHS
	<i>Administrative Assistants</i>		
85	Rustica A. Monasterio	AA III	San Apolinario ES, Sta Cruz ES and Kauswagan ES
86	Julie B. Ungab	AA III	Maloro IS, Silangit ES and Bitoon PS
87	Rodrigo Telmo	AA III	Lorenzo Tan JHS and SHS
88	Maidellin Bantilan	AA II	Lorenzo Tan CS, Pangabuan IS and Beach ES
89	Erla S. Fuentes	AA-II	Polao IS, Begy Tres ES, Lumban ES



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90	Juliefe B. Tumilap	AA II	Garang ES, Labuyo ES, Capalaran PS, Prenza ES
91	Airel Labigan	AA II	Caniangan SHS, JHS, Vidastro CS and San Antonio
92	Meldred B. Perez	AA-II	Maquilao IS
93	Marilou N. Calonsag	AA-II	Sta. maria JHS & SHS, Sta Maria CS
94	Katherine H. Ocampos	AA-II	TCCS, Katagan ES
95	Cheryln C. Urbano	AA III	Banglay NHS, JHS and SHS, Banglay ES and Tituron ES
96	Freche T. Arabejo	AA-II	Bongabong JHS & SHS, Bongabong ES
97	Harold L. Cañete	AA-II	Guinalaban ES and Tumatyag PS, Bintana IS
98	Angelita S. Catipay	AA III	Mayor Alfonso Tan, JHS, SHS, Kimat ES, Baluc ES and Sto Nino ES
99	Jairen Rey C. Patulada	AA III	Simasay ES, NHS, SHS, Kampit and Matugnao IS
100	Jerem R. Candano	AA III	Silangit JHS, SHS, ES, Tugas ES
101	Sherly H. Amemong	AA III	Sumirap NHS, JHS and SHS
102	Jibby D. Sajol	AA-II	Owayan ES, Paiton ES and Sicot ES
103	Marvhel J. Marata	AA III	Tangub City NHS
104	Alice Troniado	AA II	Panalsalan ES, Balatacan PS and Bocator ES
105	Karen S. Ressurrecion	AA-II	Capalaran ES, Villaba ES, Hoyohoy ES
106	Rodolfo Geraldizo III	AA II	Manga ES, CID
107	Joy T. Datoy	AA-II	Isidro D. Tan ES, Salimpuno ES and Minsubong
108	Joel Cagaanan	ADA VI	TCCS
109	Geraldine Benghit	AA II	CSC Field Office



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110	Fe A. Eyas	AA-II	Balatacan ES, San Vicente ES, Guinabot ES
111	Hervevonie B. Oling	AA II	Pangabuan IS, Aquino ES, Taguite ES