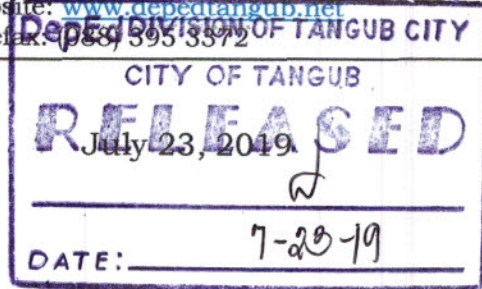




Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF TANGUB CITY
Anecito Siete St., Mantic, Tangub City



e-mail: tangub.city@deped.gov.ph / website: www.depedtangub.net
Telephone: (088) 545-0304 Telefax: (088) 595 3372



DIVISION MEMORANDUM
No. 171, s. 2019

**CONDUCT AND SUBMIT RESULT OF SCHOOL-BASED
MANAGEMENT (SBM) SELF-ASSESSMENT**

To: Curriculum Implementation Division(CID)
School Governance and Operations Division(SGOD)
Public Elementary and Secondary School Heads
This Division

1. With reference to Regional Memorandum No. 352, s. 2018 on the utilization of the Contextualized version of School Based Management (SBM) Manual of Operations, this Office directs all schools to conduct SBM Self-Assessment.
2. The school SBM Coordinators of schools who reach the minimum rating of Performance Improvement are advise to submit the result of the self-assessment duly endorsed by the School head to the Division Office.
3. The following documents must be attached during the submission of the result of Self-Assessment.
 - 3.1. duly filled-in SBM Assessment Form duly signed by the members of the School SBM Coordinating Team,
 - 3.2. March SF-4 of the school for the last 3 school years(2016-2017, 2017-2018 and 2018-2019),
 - 3.3 certified number of households in the barangay/coverage area per Division Memo no. 182, s. 2018 duly signed by the Barangay Captain and concurred by the City Planning Officer.
4. After reviewing the result of Self-Assessment, the Division SBM Coordinating Team shall visit and validate the SBM level of practice of the school.
5. The schools shall be notified on the schedule of visit and validation of SBM level of practice of schools through a Division Memorandum.

6. Submission of the result of SBM Self-Assessment and the required supporting documents shall be on or before August 16, 2019.

7. Immediate and wide dissemination of this Memorandum is desired.

JEAN G. VELOSO

Assistant Schools Division Superintendent
OIC - Schools Division Superintendent

JGV/mea/07-23-19

To be indicated in the Perpetual Index
under the following subjects:

SUBMISSION	SBM	VALIDATION	DOCUMENTS
<hr/> <i>Relevant, inclusive and liberating basic education builds a strong nation</i> <hr/>			