



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF TANGUB CITY
Ancito Siete St., Mantic, Tangub City



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September 12, 2019

DATE: _____

9-12-19

DIVISION MEMORANDUM
No. 200, s. 2019

**ENHANCEMENT TRAINING ON THE PREPARATION OF
SCHOOL REPORT CARD (SRC)**

To: Curriculum Implementation Division(CID)
School Governance and Operations Division(SGOD)
Public Elementary and Secondary School Heads
This Division

1. Pursuant to DepEd Order No. 44, s. 2015 re: *Guidelines on the Enhanced School Improvement Planning(SIP) Process and the School Report Card*, this Office informs the field on the conduct of Enhancement Training on the Preparation of School Report Card on October 8 & 9, 2019 at Division Conference Hall, Mantic, Tangub City.
2. This enhancement training is aimed at achieving the following:
 - a. capacitate SHs in preparing a concise but comprehensive SRC
 - b. re-orient SHs on the importance of presenting the school's profile, performance and status of projects .
 - c. ensure ease in preparing and presenting the SRC
3. The participants are expected to bring the following items:
 - 3.1. laptop, power extension cord, and portable Wifi device
 - 3.2. soft copy of recently crafted SIP
 - 3.3 specialty board (preferably white)
 - 3.4 picture of the school, teachers, learners and stakeholders
4. Identified participants are required to inform this Office in writing on or before September 30, 2019 if in case he/she cannot joined in this activity.
5. Attached is the list of participants.
6. For queries and more information please contact Mr. Mario Esteban C. Arsenal , SEPS(M&E) at 0930-578-4879 or email at melanesra@gmail.com.
7. Immediate and wide dissemination of this Memorandum is desired.

JEAN G. VELOSO

Assistant Schools Division Superintendent
- Schools Division Superintendent

Relevant, inclusive and liberating basic education builds a strong nation

**ENHANCEMENT TRAINING ON THE PREPARATION OF
SCHOOL REPORT CARD (SRC)
LIST OF PARTICIPANTS**

October 8-9, 2019/Division Conference Hall

DIVISION OFFICE PERSONNEL		
1.	Jean G. Veloso	SDS
2.	Rosemarie T. Macesar	ASDS
3.	Carmelita A. Jubay	CID
4.	Myrna T. Regidor	SGOD
5.	Mario Esteban C. Arsenal	SGOD
6.	Dorothy P. Neri	SGOD
7.	Alden M. Antonio	SGOD
TWG		
1.	Bride Joy M. Candano	EPS-II
2.	Wilfredo B. Cañete	ESP-II/DPFC
3.	Redeemer D. Denapo	HT-III
4.	Arnel B. Mehoy	PDO-I
5.	Reneboy G. Roxas	SEPS
6.	Liegh S. Enayo	EPS-II
7.	Jun Clifford C. Estrella	Dentist
8.	Winnie T. Mendoza	Nurse-III
9.	Cecille Louelle A. Gulbe	Nurse-III
10.	Lourben Mae O. Lumasag	Nurse-III
11.	Rowena B. Sumagang	Nurse-III
CENTRAL DISTRICT		
1.	Shieldon F. Honculada	P-I/DIC
2.	Grace C. Yway	HT-II
3.	Jason M. Apao	P-I
4.	Onofre P. Arabejo Jr.	HT-III
5.	Susan A. Libonfacil	P-I
6.	Segundolito N. Tigol Jr.	HT-I
7.	Nonito G. Banawan	P-I
8.	Ritche S. Mendoza	P-I
9.	Roger A. Baril	P-I
10.	Loromer T. Carpio	HT-II
11.	Stephen F. Honculada	TIC
12.	Edgardo G. Malaubang	TIC
13.	Jose Glenn B. Payot	TIC
NORTH DISTRICT		
1.	Eleazar B. Peñonal	P-I/DIC
2.	Jomar Reyes	P-I
3.	Segundo A. Datoy	P-I
4.	Annabel H. Conol	P-I
5.	Marilyn C. Banawan	P-I
6.	Prudencio T. Solis	HT-III
7.	Eladia S. Fiel	HT-III
8.	Remelio P. Tano	HT-II
9.	Patrenilla N. Taburada	HT-III
10.	Annalyn G. Quiap	HT-II

11.	Helen Z. Pacana	HT-III
12.	Charence A. Yack	TIC
13.	Johny R. Candaleza	TIC
14.	Christine M. Geralde	TIC
SOUTH DISTRICT		
1.	Jolito P. Vince	P-I/DIC
2.	Nildie A. Malabosa	P-I
3.	Titchie Nee F. Roloma	P-I
4.	Melchor Largo	HT-III
5.	Yolando Cañete	HT-III
6.	Ritchel B. Ongcol	HT-III
7.	Robert P. Singgit	HT-III
8.	Carlos P. Singgit	HT-III
9.	Corazon Pueblas	HT-III
10.	Lemuel D. Burlat	TIC
11.	Fe T. Abella	TIC
12.	Ivy T. Lagat	TIC
SOUTHWEST DISTRICT		
1.	Sherly C. Alivio	P-I/DIC
2.	Junnifer G. Gutang	P-I
3.	Norma A. Ebo	P-I
4.	Nancy A. Lasmarias	HT-I
5.	Dorris D. Jornales	HT-III
6.	Arnold Cañas	HT-III
7.	Delio A. Fuentes	HT-II
8.	Ronald L. Lompayao	HT-II
9.	Naome C. Torillo	TIC
10.	Joseph Malalis	TIC
11.	Christopher M. Troniado	TIC
12.	Juanilda Torres	TIC
13.	Marlon C. Salvador	TIC
14.	Elizabeth Virtudazo	TIC
15.	James Michael M. Troniado	TIC
16.	Mayeth P. Remulta	TIC
SECONDARY		
1.	Joselito B. Rosalijos	HT-III
2.	Christy P. Enoc	HT-I
3.	Beverlie F. Raagas	P-I
4.	Crispina R. Gayem	P-I
5.	Judy Marie F. Cabrera	HT-III
6.	Evelyn B. Rodriguez	HT-I
7.	Warren Canolo	SIC
8.	Herlyn Q. Senarillos	P-I
9.	Ma. Sherwin C. Alduheza	Asst. P-II
10.	Myrna T. Barbon	P-II

**ENHANCEMENT TRAINING ON THE PREPARATION OF
SCHOOL REPORT CARD (SRC)**

TRAINING MATRIX

DAY 1	Christopher M. Troniado	TIC
Time	Activity	Facilitator
7:00- 7:30	Registration	SGOD
7:30- 8:00	Opening Program	SGOD
8:00- 8:30	D.O. 44, s. 2015	Mario Esteban C. Arsenal
8:30- 9:30	Tabular and Graphical Presentation of School Data	Dorothy P. Neri
9:30-10:00	Coffee Break	
10:00-12:00	Workshop	
12:00- 1:00	Lunch Break	
1:00 - 3:00	Workshop/Printing of Output	
3:00 - 4:00	Presentation of Output/Gallery Walk	
4:00 - 5:00	Writing the Interpretation of Data	Mario Esteban C. Arsenal
DAY 2		
7:30 - 8:00	Warm-up Activity	
8:00- 8:45	Downloading of Picture from Google	Alden M. Antonio
8:45- 9:30	Workshop	
9:30-10:00	Coffee Break	
10:00-11:00	Making Brochure/Trifold/	Leigh S. Enayo
11:00-12:00	Workshop	Leigh S. Enayo
12:00- 1:00	Lunch Break	
1:00 - 3:00	Workshop	
3:00 - 4:00	Submission of Output	SGOD
4:00 - 5:00	Distribution of Certificates	SGOD