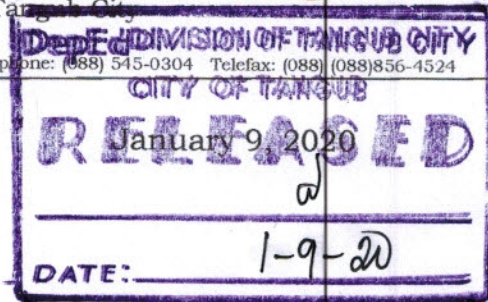




Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF TANGUB CITY
Anecito Siete St., Mantic, Tangub City



E-mail: tangub.city@deped.gov.ph Website: www.depedtangub.net Telephone: (088) 545-0304 Telefax: (088) (088)856-4524

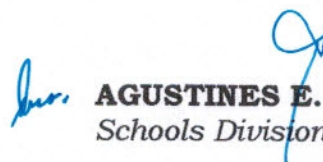


DIVISION MEMORANDUM
No. 12, s. 2020

**ANNUAL SUBMISSION OF SWORN STATEMENT OF ASSETS,
LIABILITIES AND NET WORTH (SALN) AND
PERSONAL DATA SHEET (PDS)**

To: Curriculum and Implementation Division (CID)
School Governance and Operations Division (SGOD)
Elementary and Secondary School Heads
Division Personnel
This Division

1. Section 8 (Statements and Disclosure) of Republic Act No. 6713 provides that *“Public officials and employees have an obligation to accomplish and submit declarations under oath of, and the public has the right to know, their assets, liabilities, net worth and financial and business interests including those of their spouses and of unmarried children under eighteen (18) years of age living in their households.”*
2. This Office requires all teaching and non-teaching personnel to submit the updated Sworn Statement of Assets, Liabilities and Net Worth (SALN-revised 2015) and Personal Data Sheet (PDS revised 2017).
3. School heads are responsible to submit the said documents in 5 copies each that includes the summary of SALN (*see attached template*) on or before January 31, 2020.
4. Wide dissemination and compliance of this Memorandum is desired.


AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

