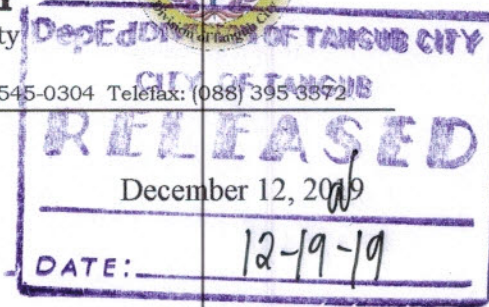




Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF TANGUB CITY
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DIVISION MEMORANDUM
No. 064, s. 2019

**SEMINAR-WORKSHOP ON QUALITY MANAGEMENT SYSTEM
DOCUMENTED INFORMATION (PHASE 3)**

To: 5 Identified Documents Control Officers
This Division

1. This Office announces the conduct of the Seminar-workshop on Quality Management System Documented Information Phase 3 on January 18-19, 2020 at the Division Conference Hall, Tangub City.
2. This seminar-workshop aims to:
 - a) organize the Quality Management System Core Group and reporting system;
 - b) conduct training for documented information control
3. Participants of this workshop are the five (5) identified Documents Control Officers for the Division Office namely:

Leader: Mary Grace B. Macas
Assistant: Lovely Marygold A. Calatrava
Members: Ronelie D. Silada
Anna Lou B. Flores
Reabelle Ann I. Huertas
4. For guidance and compliance.

AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

ADM