

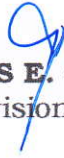
DIVISION MEMORANDUM

No. 41, s. 2020

**ORIENTATION ON THE USE OF CHECKING ACCOUNT SYSTEM
ON THE MANAGEMENT OF CASH ADVANCES FOR SCHOOL MAINTENANCE
AND OTHER OPERATING EXPENSES (MOOE) AND PROGRAM FUNDS**

To: Administrative Officer V, Office of the Schools Division
Superintendent
Public Elementary and Secondary Schools
Administrative Assistants
This Division

1. Pursuant to Commission on Audit Department of Budget and Management Department of Education COA-DBM-DEPED Joint Circular No. 2019-1 dated February 4, 2019, this Office informs the field on the Orientation on the Use of Checking account system on the management of cash advances for schools MOOE and Program funds scheduled on February 13, 2020 at 1:30 PM to 5:00 PM at the Division Conference Hall.
2. Participants to this meeting are Administrative Officer V, Accountant, Cashier, Budget and Finance Staff, School Administrators and Administrative Assistants in the field.
3. Immediate and wide dissemination of this Memorandum is enjoined.


AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

AEC/acm/02102020

