State		Republic of the Philippines Department of Education Region X - Northern Mindanao DIVISION OF TANGUB CITY
		Dependervision of TANGUE CITY
DIVISION MEMORANDUM		CITY OF TANGUB
NO., 42	s. 2020	RELEASED
To :	All DepEd Personnel	
	This Division	DATE:2-10-20
From :	AGUSTINES E. CEPE, CESO V	
Date :	February 09, 2020	
Subject:	NEW AUTHORIZED SIGNATORIE (CSC FORM NO. 6)	ES FOR THE APPLICATION FOR LEAVE

- 1. This is to inform all division personnel that new set of authorized signatories for the application for leave (CSC Form No. 6) is reiterated.
- 2. In this connection, all applications shall be signed by the Administrative Officer V, MARGISSA T. AMEN for the Recommending Approval; Administrative Officer IV, DELMA R. DENAPO for the Certification of Leave Credits and Assistant Schools Division Superintendent, ROSEMARIE T. MACESAR as the Approving Authority.
- 3. This shall apply to all division personnel except for the following whose application's Final Approval shall be decided by the Schools Division Superintendent.
 - a. Assistant Schools Division Superintendent
 - b. SGOD Chief
 - c. CID Chief
 - d. Accountant
 - e. Budget Officer
 - f. Administrative Officer V

4. For your information and guidance.

- Rosemarie T. Macesar
- Myrna T. Regidor

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- Carmelita A. Jubay
- Anna Daphne C. Mugar
- Marites C. Suminguit
- Margissa T. Amen

mta/02-07-2020 To be indicated in the Perpetual Index Under the following subjects: PERSONNEL SIGNATORIES

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