


DIVISION MEMORANDUM

No. 102, s. 2020

**SUBMISSION OF THE 2019-2020 INDIVIDUAL PERFORMANCE
COMMITMENT AND REVIEW FORM FOR SCHOOL-BASED PERSONNEL**

To: Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
District In-Charges
Public Elementary and Secondary School Heads
This Division

1. Pursuant to DepEd Order No. 2, s. 2015, this Office announces the submission of two (2) printed copies of the approved 2019-2020 IPCRF of teachers and other school-based personnel on or before April 13, 2020 to this Office, attention: Human Resource Development (HRD) officer Mr. Rene Boy G. Roxas.
2. New IPCRF Template for Office Personnel (SG 17 and below) can be downloaded from DepEd Tangub City Division Facebook Page.
3. Furthermore, electronic copy of consolidated ratings of all employees per school in MS Excel Format is also required for submission.
4. Immediate and wide dissemination of this Memorandum is enjoined.


AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

AEC/rbgr/04-7-2020

