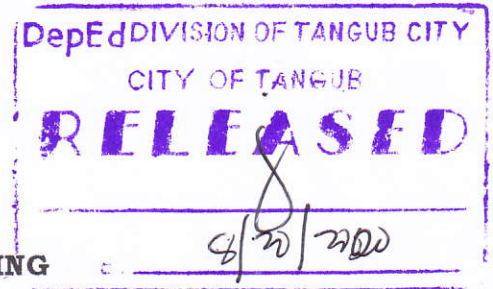




August 19, 2020

DIVISION MEMORANDUM  
NO. 174, s. 2020



**EMERGENCY MANCOM MEETING**

**TO: DIVISION ACCOUNTANT  
BUDGET OFFICER  
IT OFFICER  
DISTRICT IN CHARGE (DICs)  
SCHOOL HEADS  
BAC MEMBERS  
BAC SECRETARIAT  
ADAS  
This Division**

1. This office has decided to download the funds for the Implementation of Basic Education Learning Continuity Plan Provision of Learning Resources to the elementary and secondary schools of this Division.
2. To update the field with the processes of downloading, an Emergency MANCOM Meeting shall be conducted by this Office to be participated by the Division Accountant, Budget Officer, IT Officer, District In Charge (DICs), School Heads, BAC Members and BAC Secretariat and ADAs on August 24, 2020 from 9:00 a.m. to 12:00nn. A link will be provided by our Division IT Officer, Alden M. Antonio on or before this date.
3. In line with this, it is expected that all school heads have renewed their Fidelity Bond and have updated their MOOE Liquidation for ease of downloading.
4. Immediate dissemination of this Memorandum is enjoined.

  
AGUSTINES E. CEPE, CESO V  
Schools Division Superintendent

