



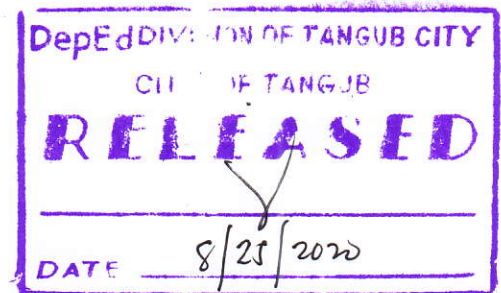
August 25, 2020

Division Memorandum

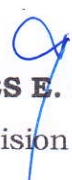
No. 178 s. 2020

**DRY RUN OF THE BASIC EDUCATION LEARNING CONTINUITY
PLANS (BE LCPs) OF ALL SCHOOLS IN LIGHT OF THE
COVID - 1 PUBLIC HEALTH EMERGENCY**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Education Program Supervisors
Districts In - Charge
Elementary and Secondary School Heads



1. Pursuant to Regional Memorandum no. 314, s. 2020, re: Dry Run of the Basic Education Learning Continuity Plans (BE LCP'S) of All Schools In Light of the Covid-19 Public Health Emergency, this division announces the conduct of the **Dry Run of the Basic Education Learning Continuity Plans (BE LCPs) of All Schools in Light of the Covid-19 Public Health Emergency on September 7 - 25, 2020.**
2. All schools shall conduct a simulation of Distance Learning Delivery Mode, in all grade levels, in all learning areas and shall utilize the locally-developed Self-Learning Modules , as well as the learning episodes and other digital formats of the Self - Learning Materials (SLMs), which will also be validated through the attached validation tools.
3. The validation tools shall be collected by the District In-Charge and submitted for analysis to the EPS-LRMS whose observations and suggestions will be incorporated into the learning resources utilized.
4. Immediate dissemination and strict compliance are directed.


AGUSTINES E. CEPE, CESO V
Schools Division Superintendent



Attachment No. 1 to Regional Memorandum No. _____, s. 2020

CONDUCT OF DRY RUN OF THE BASIC EDUCATION LEARNING CONTINUITY PLAN OF ALL SCHOOLS IN THE REGION (BE LCP) IN LIGHT OF THE COVID-19 PUBLIC HEALTH EMERGENCY

Schools Division Office	
District	
School	
Grade Level	
School Typology	
Distance Learning Delivery Mode Adopted	
School Head	

PHASE 1: SCHOOL READINESS

AREAS	DESCRIPTIONS/ DETAILS	TIME FRAME (if needed)	RESOURCES NEEDED	PERSONS INVOLVED
Organizing the class for dry run				
Class Size/Group				
Assignment of Teacher				
Preparation of Learning Packages				
Matrix of Requirements of the Distance Learning Delivery Mode				
Class Program				
External Stakeholders' Orientation (Parents & Community)				
Health & Safety Measures Against COVID 19				
Source of Funds				
Documentation (Narratives, Video Clips, Interviews, Pictures, etc.)				

Other Remarks	
----------------------	--

Attachment No. 2 to Regional Memorandum No. _____, s. 2020

Learner's Materials

Validation Instrument for Learner

Name of Learner _____ Grade & Section _____

Name of School: _____ Division/District: _____

Name of Teacher: _____ Region: _____

Instruction: Please tick the appropriate column of your honest answer for each criterion.

Particulars	Yes	No	Remarks	
			Page No.	Comments
1. Is the language in the Learner's Materials easily understood?				
2. Are the instructions easily followed?				
3. Can you accomplish the activity independently?				
4. Can you do the activity for a required period of time?				
5. Are the illustrations/pictures interesting?				
6. Do the illustrations/pictures help you understand the lessons and activities?				
7. Are the illustrations/pictures clear?				
Suggestion/Recommendation				

Name and Signature of the Learner

Date

**MONITORING TOOL: DRY RUN OF THE BASIC EDUCATION LEARNING
CONTINUITY PLAN (BE LCP)**

Schools Division Office	
District	
School	
Grade Level	
School Typology	
Distance Learning Delivery Mode Adopted	
School Head	

PHASE 1: SCHOOL READINESS

AREAS	DESCRIPTIONS/ DETAILS	Resources Needed	Hindering Factors	Facilitating Factors	Remarks
ORGANIZING THE CLASS FOR DRY RUN CLASS SIZE/GROUP					
ASSIGNMENT OF TEACHER					
PREPARATION OF LEARNING PACKAGES					

	MATRIX OF REQUIREMENTS OF THE DISTANCE LEARNING DELIVERY MODE			
	CLASS PROGRAM			
	EXTERNAL STAKEHOLDERS' ORIENTATION (PARENTS & COMMUNITY)			
	HEALTH & SAFETY MEASURES AGAINST COVID			

SOURCE OF FUNDS					
-----------------	--	--	--	--	--

PHASE 2: IMPLEMENTATION

AREAS	DESCRIPTIONS/ DETAILS	Hindering Factors	Facilitating Factors	Remarks
DISTANCE				
LEARNING				
DELIVERY				
MODALITIES				
WEEKLY HOME				
LEARNING PLAN				
DISTRIBUTION				
SYSTEM				
CLASS				
MONITORING				

/INDIVIDUAL LEARNING PLAN				
RETRIEVAL SYSTEM				
DOCUMENTATIO N (NARRATIVES, VIDEO CLIPS, INTERVIEW, PICTURES, ETC.)				

PHASE 3: EXIT CONFERENCE
 (School with SDO Representative)

PHASES	ISSUES & CONCERNS	RECOMMENDATIONS
SCHOOL READINESS		
IMPLEMENTATION		

Documentation Needed: Narratives, Video clips, Interview, Pictures

Note: Pls send immediately your pictures, videos, brief narratives to: roxclmd@deped.gov.ph

Monitored by: _____ **Date:** _____

Reminders: Submission of LDM validation tools for learners and teachers to SDO-EPS in LRMDS only.

Checklist for the General Findings on _____

Instruction: Please tick the appropriate column of your honest answer for each criterion.

Criterion	Yes	No	Remarks	
			Page No.	Action Taken
Deficiency in Content				
1 Some texts, topics & discussions are repeated				
2 Many visuals (illustrations) have no captions, w/ incorrect citations				
3 There are some violations on Social Content Guidelines				
Incorrect grammar and language use				
1 Shifting from 2nd person singular/plural to 3rd person singular/plural				
2 Incorrect use of daw, raw, din, ng, nang				
3 Sentences w/ plural words must delete "mga" of the words repeated				
4 Retain the original name of ethnic groups				
5 Remove quotation marks for proper nouns in English, Filipino, or mother-tongue				
6 Objectives must be stated in action word (verb) and in present tense				
7 Indent the first sentence of paragraphs and instructions				
8 Use colon (:) after every Aralin number				
9 Serial comma- insert comma before "at" or "o" in series				
10 Use colon in the stem of the objectives				
11 Use semi-colon if there are two or more objectives				
12 Spell out numbers 0-100 & 100 but numbers in scientific units				
13 All numbers must be set in Arabic Numbers not in Roman Numerals except the Region Numbers				
14 Numbers in 4 digits must use space not comma				
15 Retain the original name of ethnic groups then add "mga" before the name (ex mga Tausug not Tausugs)				
16 Spell the following words correctly and consistently: Kuwento, Probinsiya, Estrukturura Barangay, Komersiyo, Imprastrukturura, Aspekto Kabuoan, Setyembre, Pangkat-etniko, Diyalekto				
Inconsistency (w/in the LM & across the Regional LMs)				
1 Lesson elements must be present in all lessons:				
2 -Panimula (Introduction) -Alamin Mo (Springboard) -Tuklasin Mo (Presentation) -Gawin Mo (Activities) -Tandaan Mo (Generalization) -Natutuhan Ko (Assessment)				

Criterion	Yes	No	Remarks	
			Page No.	Action Taken
3 Titles of each unit must be consistent for all regional LMs				
Yunit 1- Mga Lalawigan sa Ating Rehiyon Yunit 2- Mga Kuwento ng Lalawigan sa Ating Rehiyon Yunit 3- Ang Pagkakakilanlang Kultural ng Ating Rehiyon Yunit 4- Ekonomiya at Pamamahala ng Ating Rehiyon				
4 Unit and Lesson Numbers must be set in Arabic Numbers (Yunit 1, Yunit 2, Yunit 3, etc.)				
Inconsistency in book design				
1 Aralin titles must be in capital lower case letters (clc) and must be centered within a box				
2 Does not follow the required layout				
3 Does not follow the appropriate icons				
4 Unclear illustrations				
5 Region Numbers must be set in Roman Numerals				
6 Number the lessons continuously from Unit 1 to Unit 4				
7 Terms/words for emphasis are being defined must be set in boldface (bf) on first mention in the book				
8 Avoid/shorten blank lines that may encourage learners to write on the book				
9 Provide instructions for the learners to write their answers in their notebook or separate sheet of paper				
10 Test construction must be done as follows:				
-For Multiple Choice- Choices must be in alphabet and in capital letters -For Matching Type- Column A must be in numerical listing and Column B in alphabetical listing and in small letters				
11 All English or foreign words/terms must be treated as follows:				
-1st time mentioned in the book should be set in boldface (bf) -Set in normal font in the succeeding pages				

Signature Over Printed Name

Date

Position

Criterion	Yes	No	Page No.	
			Page No.	Action Taken