



DIVISION MEMORANDUM
No. 215, s. 2020

**SCHEDULE OF INTERVIEW AND EVALUATION
FOR THE SELECTION OF NON- TEACHING VACANT POSITIONS**

To: Division Personnel Selection Committee
Elementary and Secondary School Heads
This Division

1. The schedule of online interview and evaluation for the selection of Administrative Officer II (HRMO-I) and Administrative Assistant II (Disbursing Officer II) will be this coming September 30, 2020 at 9:00 AM. Kindly open the link meet.google.com/jhs-yknw-ggz.
2. Only those applicants who submitted their pertinent documents on or before the cut-off date of the submission period will be included in the interview.
3. The member of the Personnel Selection Board (PSB) based on DepEd Order No. 66 s. 2007 entitled "Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions," are as follows:

Chairperson:

Lorena P. Serrano – Officer –in- Charge - Assistant Schools Division Superintendent

Members:

Carmelita A. Jubay – Chief, Curriculum Implementation Division (CID)
Myrna T. Regidor - Chief, School Governance and Operations Division (SGOD)
Lorna C. Penonal - Education Program Supervisor I, TACIDETERA President
Anna Daphne C. Mugar - Accountant III/Section Head
Margissa T. Amen - Administrative Officer V
Delma R. Denapo - Administrative Officer IV

Secretariat:

Carelyn L. Villegas- Administrative Officer II (HRMO-I)
Geraldine C. Benghit- Administrative Officer II (HRMO-I)

4. Immediate dissemination of this Memorandum is desired.

AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

