



October 5, 2020

DIVISION MEMORANDUM No. <u>226</u>, s. 2020 ATE: NOS DO

# RECONSTITUTION OF THE DIVISION AND SCHOOL INSPECTORATE TEAM PURSUANT TO DEPED ORDER NO. 27, S. 2020

To: Office of the Schools Division Superintendent (OSDS)

Curriculum Implementation Division (CID)

School Governance and Operations Division (SGOD)

Elementary and Secondary School Heads

This Division

- 1. Cognizant to the mandate of Republic Act No. 9184 or the Government Procurement Reform Act and its Revised Implementing Rules and Regulations, DepEd Order No. 27, s. 2020 entitled "Guidelines on the Reconstitution of Inspectorate Team in the Department of Education Central Office, Regional and Schools Division Offices, and Schools" is issued which aims to uphold the governing principles of government procurement through the selection and designation of highly competent and responsible individuals to perform functions as inspectorate team.
- 2. Hereunder is the composition of the **Division Inspectorate Team**, to wit:

Team Leader:

Virginia S. Bagaboyboy

Regular Members:

Christine F. Burlat - representative from the

Accounting Unit

Ronie E. Senarillos -

representative from the

Supply Office

#### Provisional Members:

| Projects                   | IUs/EUs in the SDO     | <b>Provisional Member</b> |
|----------------------------|------------------------|---------------------------|
| Learning Materials,        | Curriculum             |                           |
| Supplementary Learning     | Implementation         | Gina L. Mandawe           |
| Resources, Printing        | Division-Learning      | Alternate:                |
| Projects and LTE for TVL   | Resources Management   | Marilou S. Galvez         |
| and SME                    | Section                |                           |
| Food and Medicines, Dental | School Governance and  | Dr. Jun Clifford C.       |
| Tools and Supplies and     | Operations Division    | Estrella                  |
| Other Health Supplies      | (SGOD) - School Health | Alternate:                |
|                            |                        | Winnie T. Mendoza         |
| Sports-Related Goods and   | SGOD                   | Redeemer D. Denapo        |
| Equipment                  |                        | Alternate:                |
|                            |                        | Mario Esteban C.          |
|                            |                        | Arsenal                   |

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| Training/ Seminar Kits   | Curriculum             | Gina L. Mandawe     |
|--------------------------|------------------------|---------------------|
|                          | Implementation         | Alternate:          |
|                          | Division               | Puriza L. Legaspi   |
| Furniture and Related    | SGOD-Education         | Wilfredo B. Cañete  |
| Goods                    | Facilities Section     | Alternate:          |
|                          |                        | Engr. Wilson M.     |
|                          |                        | Ozaraga             |
| DCP Packages, IT-        | ICT Unit under the     | Alden M. Antonio    |
| Related Goods and        | Office of the Schools  | Alternate:          |
| Internet Services        | Division               | Liegh S. Enayo      |
|                          | Superintendent         |                     |
| DRRM Supplies and        | SGOD                   | Jolito P. Vince     |
| Materials                |                        | Alternate:          |
|                          |                        | Arniel B. Mehoy     |
| Service Vehicles         | Administrative Section | Ronie E. Senarillos |
|                          | - Property and Supply  | Alternate:          |
|                          | 110                    | Margissa T. Amen    |
| Security, Janitorial and | Administrative         | Margissa T. Amen    |
| Other General Services   | Division-General       | Alternate:          |
|                          | Services               | Delma R. Denapo     |

- 3. The inspectorate team shall conduct pre-delivery inspection before acceptance upon delivery and post-delivery inspections of DepEd procured goods. The inspection of infrastructure projects is not covered by the inspectorate team.
- 4. In addition, there shall be a School Inspectorate Team which shall be incharge of the inspection procedure upon delivery and before acceptance of all types of goods. **School Heads shall submit to this Office not later than October 16, 2020 a copy of your School Inspectorate Team**, which shall be composed of a Team Leader, Regular Members and a Provisional Member particularly described as follows:

## Team Leader

Must be a 2<sup>nd</sup> ranking permanent official in the School.

## Regular Members

Shall be the following School personnel:

- 1. At least one Officer or Teacher who has adequate knowledge and technical skill relative to the goods procured;
- 2. School Property Custodian or Supply Officer; and
- 3. School Accountant or Bookkeeper.

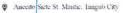
#### **Provisional Members**

May be a representative from the PTA, a Barangay Official, or any other third-party monitor to be determined by the School Head.

- 5. Kindly refer to DepEd Order no. 27, s. 2020 for additional information.
- 6. For strict compliance.

AGUSTINES É. CEPE, CESO V Schools Division Superintenden

AEC/bje/10-05-2020



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