



November 19, 2020

DIVISION OF TANGUB  
CITY OF TANGUB

**RELEASED**

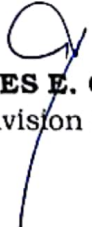
DATE: 11/19/20

**DIVISION MEMORANDUM**  
No. 268, s. 2020

**ONLINE ORIENTATION ON THE ENCODING OF SCORES OF LEARNERS**

To: Districts In-Charge  
Principals/Head Teachers/TICs  
School ICT Coordinators  
This Division

1. Relative to Division Memorandum No. 240, s. 2020, this Office will conduct an online orientation on the encoding of scores of learners on November 20, 2020 at 1:00 PM.
2. The participants to this online orientation are the School Heads and ICT Coordinators of every school.
3. District In-Charge of the four districts are also encouraged to attend the orientation to have a general idea on how the encoding will be done.
4. The online orientation can be accessed through this link:  
**<https://bit.ly/ScoresheetTraining>**
4. Immediate and wide dissemination of this Memorandum is desired.

  
**AGUSTINES E. CEPE, CESO V**  
Schools Division Superintendent

AEC/ama/11192020

