

March 1, 2021

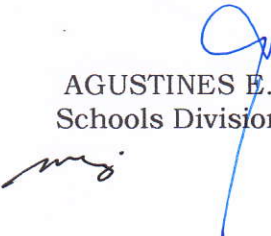
DIVISION MEMORANDUM

No. 33 s, 2021

**TURN OVER OF DONATIONS FROM GROLIER INTERNATIONAL INC.**

To: Chief, School Governance Operations Division  
Chief, Curriculum Implementation Division  
Public Elementary and Secondary School Heads  
This Division

1. Aligned with **Republic Act No. 8525** or the **Adopt-A-School Program Act**, the Division of Tangub City engaged **Grolier International Inc.** as one of its partners. As such, Grolier will donate books to identified public elementary and secondary schools in our Division.
  2. In connection, all identified schools are hereby requested to make the necessary arrangements to accommodate the partnership by receiving and utilizing the books to be donated.
  3. All Adopt-A-School Program Coordinators should facilitate a simple turn- over ceremony. Proper documentation such as accomplishing the Deed of Donation and Acceptance, photo documentation and video documentation should be prepared accordingly.
  4. For smooth distribution of the donated books, please see attached copy of the schedule of turn- over per school.
  5. For queries, kindly contact Mr. Redeemer D. Denapo, Division Social Mobilization Officer at email [redemer.denapo@deped.gov.ph](mailto:redemer.denapo@deped.gov.ph) or cell phone number 09078816299.
3. Immediate and widest dissemination of this Memorandum is earnestly desired.

  
AGUSTINES E. CEPE, CESO V  
Schools Division Superintendent

Attachment to Division Memorandum No. \_\_\_ s, 2021

**SCHEDULE OF TURN- OVER OF DONATIONS**

Date	Expected Time	Name of School
June 21, 2021	9:00 AM	Division Office (Turn over)
	2:00 PM	Tangub City National High School
June 22, 2021	9:00 AM	Tangub City Central School
	2:00 PM	Maloro Integrated School
June 23, 2021	9:00 AM	Maquilao Integrated School
	2:00 PM	Lorenzo Tan National High School
June 24, 2021	9:00 AM	Lorenzo Tan Central Memorial School
	2:00 PM	Sta. Maria Central School
June 25, 2021	9:00 AM	Sta. Maria National High School
	2:00 PM	Sumirap National High School
June 28, 2021	9:00 AM	Sumirap Central School
	2:00 PM	Caniangan National High School
June 29, 2021	9:00 AM	Bintana Integrated School
	2:00 PM	Polao Integrated School
June 30, 2021	9:00 AM	Silangit National High School
	2:00 PM	Paiton Integrated School
July 01, 2021	9:00 AM	Pangabuan Integrated School
	2:00 PM	Bongabong National High School
July 02, 2021	9:00 AM	Banglay National High School
	1:00 PM	Mayor Alfonso Tan High School
	3:00 PM	Simasay National High School