



March 3, 2020

**RELEASED**

DATE: 3/3/21

**DIVISION MEMORANDUM**  
 No. 36, s. 2021

**ONE-DAY ONLINE ORIENTATION ON BASIC EDUCATION INFORMATION SYSTEM FORMS FOR SY 2020-2021**

To: Principals, School Heads, TICs  
 DepEd and Non-DepEd Schools  
 This Division

1. To support the conduct of annual data collection and the full implementation of the Basic Education-Learning Continuity Plan (BE-LCP) of the Department of Education in the new normal, the Planning Section of School Governance and Operations Division will conduct a **One-Day Online Orientation on Data Requirements and Data Gathering Forms for SY 2020-2021 on March 9, 2021.**
2. The participants in this activity are the School Heads of public schools, School Administrators of private schools, JHS and SHS Principals of Gov. Alfonso D. Tan College and Northwestern Mindanao State College of Science and Technology.
3. This orientation activity recognizes the important role of accurate and reliable reporting of school related data on the Department's existing programs, human resources, crucial resources, among others, that will enable policy makers and education managers in crafting policies and making informed decisions given the current situation. In particular, this activity primarily seeks the following objectives:
  - a. To orient and capacitate the participants on the correct reporting, hence, have a common understanding of both new and old data elements, definitions, and concepts;
  - b. To ensure the accuracy and quality of data to be reported in the Learner Information System (LIS) and Basic Education Information System (BEIS); and
  - c. To consult the participants on existing policy and system issues in the information system.

4. The following schedule shall be followed:

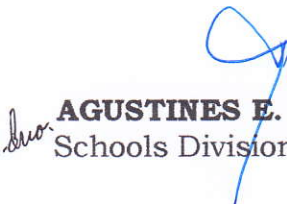
<b>Participants</b>	<b>Time</b>
<b>All Participants</b>	9:00 AM – 9:30 AM (Opening Program)
<b>Elementary School Heads</b> ( <i>DepEd schools</i> )	9:45 AM – 10:30 AM
<b>JHS School Heads</b> ( <i>DepEd schools and NMSC</i> )	10:45 AM – 11:45 AM
<b>SHS School Heads</b> ( <i>DepEd schools, NMSC and GADTC</i> )	1:15 PM – 2:00 PM
<b>Private School Heads</b> ( <i>Gopherwood Christian International School, Lighthouse Cool Bridge Academy, Shekinah Learning School of Tangub City, St. Michael's High</i> )	2:15 PM – 3:00 PM





<i>School, Tangub City Montessori Center, TNJMC Montessori School</i>	
<b>All Participants</b>	3:15 PM – 4:00 PM (Next Steps, Open Forum and Closing)

- To confirm their attendance, all participants are instructed to register through this link: <https://tinyurl.com/2020BEISRegistrationLink> on or before March 7, 2021. The platform to be used for this activity is Zoom and the invitation will be emailed to confirmed participants only.
- Should you need further clarifications, please contact the Division Planning Officer, Mrs. Dorothy P. Neri through email add [dorothy.neri@deped.gov.ph](mailto:dorothy.neri@deped.gov.ph)
- For immediate dissemination and appropriate action.

  
**AGUSTINES E. CEPE, CESO V**  
Schools Division Superintendent

AEC/SGOD-PS/dpn/03032021

