

Republic of the Philippines Department of Education Region X - Northern Mindanao DIVISION OF TANGUB CITY

DIVISION MEMORANDUM No. ______, s. 2021

DepEdDIVISION OF TANGUB CITY May 2, 2021 TANGUB DATE:

VIRTUAL ORIENTATION ON ROX INVENTORY MANAGEMENT SYSTEM

- To: Division ITO Division Supply Officer Public Elementary and Secondary School Heads School Property Custodians This Division
 - 1. As per regional instruction which is to update ROX Inventory Management System, the Supply Office of this Division announces the conduct of a virtual orientation on May 6, 2021 (Thursday), 9:00AM at http://bit.ly/InventoryOrientation2021.
 - 2. This is done to comply with the Guidelines and Procedures in the Conduct of Physical Count of Property, Plant and Equipment (PPE and Recognition of PPE Items found at the Station.
 - 3. The participants of this Virtual Orientation are the School Supply Officers/Property Custodians. Participants are expected to sign in thirty minutes before the scheduled time.
 - 4. Immediate and wide dissemination of this Memorandum is desired.

AGUSTINES E. CEPE, CESO V Schools Division Superintenden

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