



July 21, 2021

RELEASED

7/26/21 1:20 PM

DIVISION MEMORANDUM

No. NTC, s. 2021

ONLINE PRESENTATION OF OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) FOR SCHOOL HEADS

To: Chief, Curriculum Implementation Division
Chief, Schools Governance and Operations Division
Public Elementary and Secondary School Heads
This Division

1. Pursuant to DepEd Order No. 2, s. 2015, re: Results-based Performance Management System (RPMS) this Office announces the schedule for the conduct of **Online Presentation of Office Performance Commitment and Review Form (OPCRF) for School Heads** on July 29-30, 2021 via Microsoft Teams.
2. The links for the Online activities are:
 - A. Online Plenary: <https://bit.ly/OPCRFplenary2021>
 - B. Break-out sessions :
 - <https://bit.ly/OPCRFcurriculum2021>
 - <https://bit.ly/OPCRFgovernance2021>
 - <https://bit.ly/OPCRFfinance2021>
3. Objectives of the said activity are as follows:
 - a. rates can present their office accomplishments with in the school year;
 - b. raters can evaluate the accomplishments based on the KRAs of the rates; and
 - c. raters can rate the school head's performance based on the MOVs presented.
4. All school heads shall prepare for oral defense of their 2020-2021 OPCRf with the rater ASDS Lorena P. Serrano and with SDS Agustines E. Cepe as approving authority. Preliminary artifacts shall include video presentation with a maximum of 5 minutes reflecting the printed portfolio as means of verification of the different office accomplishments in determining the progress in achieving the specified objectives starting at 8:00 AM – 5:00 PM via MS Teams links provided.
5. For smooth administration of oral defense, the following schedule must be observed.


July 29, 2021	
8:30 – 11:00	High School
11:00 – 2:30	Central District
2:30 – 5:00	South District





July 30, 2021	
8:30 – 11:00	Southwest District
11:00 – 2:30	North District
2:30 – 5:00	Plenary

- Submission of three (3) printed copies of OPCRf for raters and approving authority signatures will be on August 4-6, 2021 and **ONLY** one (1) printed copy of approved OPCRf will be submitted to the Human Resource Training and Development Section, c/o Rene Boy G. Roxas, SEPS-HRTD.
- Immediate and wide dissemination of this Memorandum is enjoined.


AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

AEC/SGOD/rbgr-7-21-2021

