



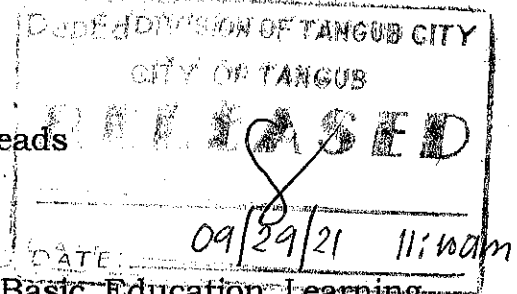
September 29, 2021

**DIVISION MEMORANDUM**

No. 263, s. 2021

**SUBMISSION OF LEARNING RESOURCES INVENTORY FORMS  
FOR QUARTER 3 AND QUARTER 4**

To: District In-Charges  
Public Elementary and Secondary School Heads  
School Property Custodians  
This Division



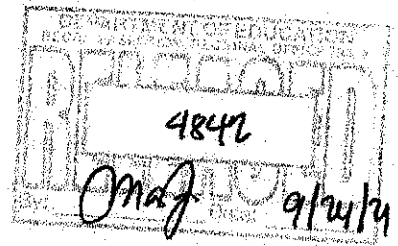
1. In continuing the implementation of the Basic Education Learning Continuity Plan (BE LCP), all governance levels must be committed to monitor efficiently and effectively the implementation of the BE LCP particularly the provision and utilization of the learning resources such as but not limited to Self-Learning Modules (SLMs), Learning Activity Sheets (LAS's) and Contextualized Materials.
2. Given this, all schools must ensure compliance with pertinent rules in receiving, inspecting, keeping and safeguarding learning resources, such as, but not limited to SLMs and should keep the same in good condition against loss or wastage.
3. All Public Elementary and Secondary School Heads (Junior and Senior) are requested to accomplish Q3 and Q4 Learning Resources Inventory Forms and shall conduct inventory of usable SLMs and LAS's for Quarters 3 and 4 by downloading the said forms through this link: <https://tinyurl.com/InventoryForms-LR>.
4. Submit the accomplished forms to the Division Supply Officer to the given google drive link on or before October 6, 2021 for consolidation - [https://drive.google.com/drive/folders/1CMobrVXIO10t\\_9yIKquT-9-Sl8oBbRBR?usp=sharing](https://drive.google.com/drive/folders/1CMobrVXIO10t_9yIKquT-9-Sl8oBbRBR?usp=sharing).
5. Please refer to the attached Joint Memorandum DM-OUCI -2021-375 for complete information.
6. Immediate and wide dissemination of this Memorandum is desired.

**AGUSTINES E. CEPE, CESO V**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO



Office of the Regional Director

September 23, 2021

REGIONAL MEMORANDUM  
No. 541, s. 2021


**SUBMISSION OF LEARNING RESOURCES INVENTORY FORMS  
FOR QUARTER 3 AND QUARTER 4**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
CID Chiefs  
SGOD Chiefs  
Divisional Supply Officers  
School Heads  
All Others Concerned <sup>district</sup>

1. In continuing the implementation of the Basic Education Learning Continuity Plan (BE LCP), all governance levels must be committed to monitor efficiently and effectively the implementation of the BE LCP particularly the provision and utilization of the learning resources such as but not limited to Self-Learning Modules (SLMs), Learning Activity Sheets (LAS's), and Contextualized Materials.
2. The field shall conduct inventory of usable SLMs and LAS's for Quarters 3 and 4. Attached is the Joint Memorandum DM-OUCI -2021-375 for the complete information.
3. For compliance.

**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

p.p.

  
**DR. VICTOR G. DE GRACIA JR., CESO V**  
Assistant Regional Director

CLMD/emerald



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Republic of the Philippines

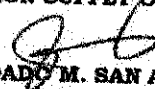

**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

**JOINT MEMORANDUM**  
**DM-OUCI-2021 - 375**

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
ALL OTHER CONCERNED

**ATTENTION :** DIVISION SUPPLY OFFICERS

**FROM :**  **DIOSDADO M. SAN ANTONIO**, *2021*  *ES*  
Undersecretary for Curriculum and Instruction  
**Atty. REVSEE A. ESCOBEDO**  
Undersecretary for Field Operations, Palarong Pambansa  
Secretariat and DEACO

**SUBJECT :** Submission of Learning Resources Inventory Forms for  
Quarter 3 and Quarter 4

**DATE :** September 06, 2021

We express our appreciation for the provision of information on Q1 and Q2 SLMs and Learning Activity Sheets for SY 2020-2021.

In continuing the implementation of the Basic Education Learning Continuity Plan (BE-LCP), all governance levels must be committed to efficiently and effectively monitor the implementation of the BE-LCP particularly the provision and utilization of the learning resources such as but not limited to Self-Learning Modules (SLM), Learning Activity Sheets (LAS), and Contextualized Materials.

Given this, the ROs, SDOs, and schools must ensure compliance with pertinent rules in receiving, inspecting, keeping, and safeguarding learning resources, such as, but not limited to SLMs and should keep the same in good condition against loss or wastage.

Under the COA rules and regulations and as mandated in the General Accounting Manual, all printed self-learning modules and other learning resources should be duly accounted for and maintained for booking-up and inventory.

To account for the current situation of the Q3 and Q4 learning resources printed and delivered for SY 2020-2021, the following should be complied with by the following concerned personnel for the Department's informed evaluation on the implementation of the BE-LCP, gather accurate data on LR provision gaps, and identify the requirements needed for SY 2021-2022:

1. All Public School Principals or Heads of Elementary and High Schools (Junior and Senior) are requested to accomplish the Q3 and Q4 Learning Resources

Inventory Forms using this <https://tinyurl.com/InventoryForms-LR> and submit to their respective Division Supply Officers.

2. Division Supply Officer shall consolidate the reports of their respective schools and accomplish the regional consolidated report under the supervision of Division LR Supervisors. BLR Focal Persons will coordinate with respective Division Supply Officers and LR Supervisors for the Division and Regional Consolidated Report Form Links on September 10, 2021.

**List of Learning Resources Inventory Focal Persons**

Name	Contact Details	Region Assignment
<b>Mark Lee Babaran</b>	Email Address: mark.babaran@deped.gov.ph Contact Number: +639472387675	
<b>Angeline Espiritu</b>	Email Address: angeline.espiritu@deped.gov.ph Contact Number: +639222256363	IV-A, IV-B, V, NCR, CARAGA
<b>Milagros Rebato</b>	Email Address: milagros.rebato@deped.gov.ph Contact Number: +639174184310/+639228612981	I, II, III, XI, XII, CAR
<b>Ireen Subebe</b>	Email Address: ireen.subebe@deped.gov.ph Contact Number: +639397778250	VI, VII, VIII, IX, X

3. The Curriculum Learning and Management Division (CLMD) Chiefs and Regional Education Program Supervisors in charge of LRMS shall monitor the accomplishment of forms and submission of the duly signed offline version of the Division Consolidated Report to [blr.lrpd@deped.gov.ph](mailto:blr.lrpd@deped.gov.ph), on or before **October 15, 2021**.

For information and appropriate action.