

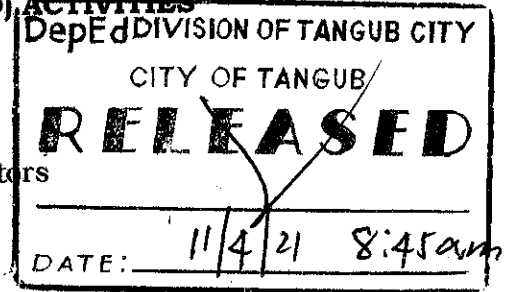


November 3, 2021

DIVISION MEMORANDUM
 No. 320, s. 2021

**REITERATION OF PARTICIPATION TO THE 2021 4th QUARTER NATIONWIDE
 SIMULTANEOUS EARTHQUAKE DRILL (NSED) ACTIVITIES**

To : Chief Education Supervisors (CID and SGOD)
 District In-Charge
 Elementary and Secondary School Heads
 Elementary and Secondary School DRRM Coordinators
 Elementary and Secondary School Teachers
 This Division



1. Relative to the approved National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 132, s. 2021 titled 'Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities,' the Office of the Undersecretary for Administration (OUA), through the Disaster Risk Reduction and Management Service (DRRMS), enjoins schools and offices across all levels of the Department of Education (DepEd) to participate in the 2021 4th Quarter Nationwide Simultaneous Earthquake Drill (NSED).
2. Kindly refer to the following schedule of activities with respective registration links:

Activity	Date	Time	Registration Link
Disaster Preparedness Webinar for PWDs, Victims of Disaster and Calamities and Fisherfolk	09 November 2021	9:00 a.m.	https://bit.ly/3GgnvOL
4th Quarter Ceremonial Pressing of the Button	11 November 2021	8:00 a.m.	https://bit.ly/3Cftnp8

3. Due to the limitations in the conduct of mass gatherings and adherence to COVID-19 required health protocols, NSED exercises requiring physical interaction, particularly evacuation drills in DepEd offices and schools, are hereby suspended. However, all DepEd personnel and learners are enjoined to practice the "duck, cover, and hold" procedure simultaneously at the set time.
4. Proper documentation and post-activity evaluation are required. Therefore, all field offices are advised to make necessary preparations so that the required reports are submitted on time. Attached are the guidelines for the submission of the 4th Quarter NSED Reports (Annex A).
5. See attached **OUA MEMO 00-1121-0002** for your reference.
6. Immediate dissemination of this Memorandum is desired.

AGUSTINES E. CEPE, CESO V
 Schools Division Superintendent





QUAD0-1121-0002
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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-1121-0002
MEMORANDUM
02 November 2021

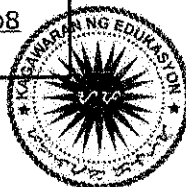
For: Secretary Leonor Magtolis Briones
Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors and BARMM Education Minister
Schools Division Superintendents
All Schools Concerned

Subject: REITERATION OF PARTICIPATION TO THE 2021 4th QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED) ACTIVITIES

In relation to the approved National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 132, s. 2021 titled '*Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities*,' the Office of the Undersecretary for Administration (OUA), through the Disaster Risk Reduction and Management Service (DRRMS), enjoins schools and offices across all levels of the Department of Education (DepEd) to participate in the **2021 4th Quarter Nationwide Simultaneous Earthquake Drill (NSED)**.

Kindly refer to the following schedule of activities with respective registration links:

Activity	Date	Time	Registration Link
Disaster Preparedness Webinar for PWDs, Victims of Disaster and Calamities and Fisherfolk	09 November 2021	9:00 a.m.	https://bit.ly/3Gqnv0L
4th Quarter Ceremonial Pressing of the Button	11 November 2021	8:00 a.m. (start of the program)	https://bit.ly/3Cftnp8



Scan this QR Code to view Videos and Magazines of Major Programs



Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO))

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+63286376207 Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Due to the limitations in the conduct of mass gatherings and adherence to COVID-19 required health protocols, NSED exercises requiring physical interaction, **particularly evacuation drills in DepEd offices and schools, are hereby suspended.** However, all DepEd personnel and learners are enjoined to practice the **“duck, cover, and hold”** procedure simultaneously at the set time.

In order to further raise awareness regarding the earthquake drill, DRRM coordinators are encouraged to:

1. Participate in activities in observance of the World Tsunami Awareness Day on 5 November 2021.
2. Intensify the Information, Education, and Communication (IEC) campaign by displaying earthquake preparedness measures in offices and school bulletins or through online forums such as social media platforms and video conferences.
3. Discuss results of Family Earthquake Preparedness¹ Homework with the PTA and barangay officials for consideration in the school and community preparedness planning, as mandated in DO No. 27, s. 2015.
4. Distribute maps containing evacuation routes and sites (at school or community) in coordination with LDRRMOs/BDRRMCs.

For more details, kindly refer to Enclosure No. 1² of DepEd Order No.48 s. 2012. Additional preparedness and response measures are listed in Enclosure 2³ of DepEd Order No. 33, s. 2021.

Proper documentation and post-activity evaluation are required. Therefore, all field offices are advised to make necessary preparations so that the required reports are submitted on time. Attached are the guidelines for the submission of the 4th Quarter NSED Reports (**Annex A**).

For more information, please refer to the attached NDRRMC Memorandum No. 132, s. 2021 titled *‘Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities,’* and NDRRMC Memorandum No. 71, s. 2020, titled *‘Interim Guidelines in the Conduct of the NSED.’*

For queries and concerns on the aforementioned matters, please contact the Disaster Risk Reduction and Management Service (DRRMS) through email at drmmo@deped.gov.ph .

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



¹ DepEd Order No. 27, s. 2015, Promoting Family Earthquake Preparedness

² DepEd Order No. 48, s. 2012, Quarterly Conduct of the National School-based Earthquake and Fire Drills

³ DepEd Order No. 33, s. 2021, School-based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and other Weather-related Disturbances and Calamities



Annex A

Guidelines on the Submission of the 2021 4th Quarter Nationwide Simultaneous Earthquake Drill (NSED) Reports

All schools, Schools Division Offices, and Regional Offices should thoroughly follow the guidelines below. Non-compliance is considered as non-acceptance of the reports.

4th Quarter NSED Google Forms:

1. The School DRRM Coordinators shall fill out a Google Form link which is clustered into three (3), namely for schools in:
 - a. Luzon <https://bit.ly/LuzonSchools4QNSEd>
 - b. Visayas <https://bit.ly/VisayasSchools4QNSEd>
 - c. Mindanao <https://bit.ly/MindanaoSchools4QNSEd>
2. The Region and Division DRRM Coordinators shall also fill out a Google Form link specific for their respective offices:
 - a. Division <https://bit.ly/DivisionTemplate4QNSEd>
 - b. Region <https://bit.ly/RegionalTemplate4QNSEd>
3. The School, Division and Region DRRM Coordinators shall accomplish the Google Form **not later than five (5) working days after the quarterly NSED.**
4. In case that schools are not able to access or fill out the Google Form due to internet connectivity issues, they may opt to use the attached reporting template (**Annex B. School Reporting Template**) and submit a copy through email to the respective Division DRRM Coordinator **not later than ten (10) working days after the quarterly NSED.**

Consolidation of Reports

1. The DRRMS will provide the regions and divisions daily updates of the NSED report submission after the quarterly NSED.
2. The DRRMS will provide the regions and divisions the final consolidated report **ten (10) working days after the quarterly NSED** and it shall be vetted by the Division DRRM coordinators.
3. The Division DRRM coordinators shall vet the final consolidated report. Should they find schools that are not included, kindly add and have the file be signed by the Schools Division Superintendent (SDS) and submit to the respective Regional DRRM Coordinators, copy furnishing the respective SDS not later than **thirteen (13) working days after the quarterly NSED.**
4. The Regional DRRM coordinators must consolidate the NSED reports from Division DRRM coordinators and send them to the DRRMS via email drmo+NSED2021@deped.gov.ph, copy furnishing the respective Regional Directors not later than **sixteen (16) working days, after the quarterly NSED.**
5. The official number of schools that participated in the NSED will be based on the final consolidated NSED report signed by the Regional Director or the authorized official from the regional office and submitted to the DRRMS.



ANNEX B

**REPORT ON THE 4TH QUARTER
NATIONAL SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

Date Conducted: _____

I. Baseline Data		
A	Region	
B	Division	
C	Name of School	
D	School ID	
E	Number of Learners	
F	Number of School Personnel (teaching and non-teaching)	

Question		Answer	Remarks
II. PRE-NSED			
A	Did the school coordinate with LDRRMO/BDRRMC as part of the preparation for the actual conduct of NSED? (Yes/No)		
B	Did the school conduct an orientation to learners and personnel on earthquake preparedness measures and the conduct of NSED? (Yes/No)		
III. ACTUAL NSED			
A	Total no. of school personnel (teaching and non-teaching) that participated in the Ceremonial Pressing of the Button and practiced the "DUCK, COVER, and HOLD"		
B	Total no. of learners that participated in the Ceremonial Pressing of the Button and practiced the "DUCK, COVER, and HOLD"		
IV. POST-NSED			
A	Did the school DRRM team facilitate post-evaluation of the NSED? (Yes/No)		

ISSUES AND CONCERNS	
Instruction: Please mark check (✓) all issues and concerns experienced in conducting National Simultaneous Earthquake Drill (NSED)	
	Lack of/limited communication equipment (internet, cellphone, two-way radio, etc.)
	Lack of/limited early warning system (bells, megaphones, alarms, etc.)
	Limited First Aid kit
	Limited rescue equipment
	Limited no. of Go Bags

	Improper practice of Duck, Cover & Hold
	Non-compliance to minimum health protocols (physical distancing during the evacuation, use of facemask, etc.)
	Others (specify)

Prepared by:

Approved by:

Name		Name
SDRRM Coordinator		School Head/Principal