



Republic of the Philippines  
**Department of Education**  
Region X  
**SCHOOLS DIVISION OF TANGUB CITY**



Office of the Schools Division Superintendent

June 21, 2022

**DIVISION MEMORANDUM**

No. 143, s. 2022

To: Assistant Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Education Program Supervisors  
Public Schools District In- Charge  
Elementary and Secondary School Heads  
Section Heads  
All Others Concerned  
This Division

**SUBJECT: REITERATION ON THE CONDUCT OF TRAINING WORKSHOP ON THE USE OF THE DEPARTMENT OF EDUCATION MANUAL OF STYLE**

1. Pursuant to DepEd Order No. 030, s. 2019, re: DepEd Manual of Style (DMOS), 2018 Edition, this Office reiterates the conduct of a training - workshop on the use of the Department of Education Manual of Style this coming June 28, 2022, 8:30 AM- 5:00 PM, through hybrid mode.
2. Participants in the field are required to participate in the said training workshop on the use of the Department of Education Manual of Style using this link [meet.google.com/dcu-wzop-vwa](https://meet.google.com/dcu-wzop-vwa).
3. DepEd DMOS aims to inculcate a culture of excellence in its delivery of quality, accessible, relevant, and liberating education for Filipino learners.
4. All personnel in this Division are encouraged to actively take part in promoting the use of DMOS.
5. This will not only establish DepEd credibility but also institute and convey a unified DepEd identity to its partners and stakeholders.
6. The Manual, containing a set of rules of standards, shall serve as a reference for personnel involved in styling and formatting DepEd issuances and other official documents to ensure clarity; completeness of information; conciseness; and consistency in spelling, grammar, punctuation, hyphenation, capitalization, typeface, and abbreviation, among other rules.
7. It shall assist in the facilitating of processes, mechanisms, and procedures in formulating easy-to-understand official issuances; and strengthen the



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communication channels to facilitate the flow of information and expand linkages with other government units for effective governance.

8. Immediate dissemination of this Memorandum to all concerned is enjoined.

  
**NIMFA R. LAGO, PhD, CESO VI**

Assistant Schools Division Superintendent

*dit* OIC- Office of the Schools Division Superintendent

Enclosed: Stated

Reference: DepEd Order: Nos.13, s.2015 and 36, s.2013

To be indicated in the Perpetual Index under the following subjects:

BUREAUS AND OFFICES  
COMMUNICATIONS  
LANGUAGE  
MANUAL  
POLICY  
RULES AND REGULATIONS

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