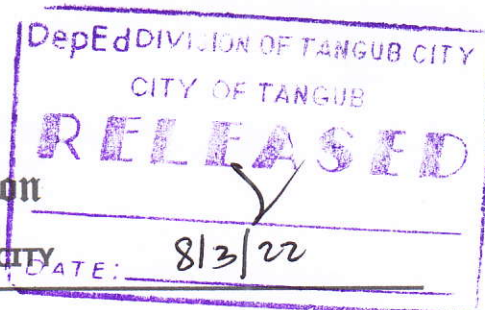




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 209, s. 2022

To:

Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
District In- Charge
Education Program Supervisors
Public Elementary and Secondary School Head
Section Heads
All Others concerned
This Division

Subject: DESIGNATION ORDER AS OFFICER – IN CHARGE IN THE DIVISION OF TANGUB CITY

1. To ensure smooth Office operations and prompt response to the needs of the clients, this Office, hereby designate **LORENA P. SERRANO, CESO VI** Assistant Schools Division Superintendent as Officer -In Charge in the Division of Tangub City in the absence of Schools Division Superintendent due to leave effective August 8-9, 2022.
2. You shall perform the functions and oversee over all management for the efficient operations and effective implementation of policies and education programs at the Schools Division level.
3. For guidance and reference.

NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



Address: Anecito Siete St. Mantic, Tangub City

Telephone: (088) 530 - 5988