

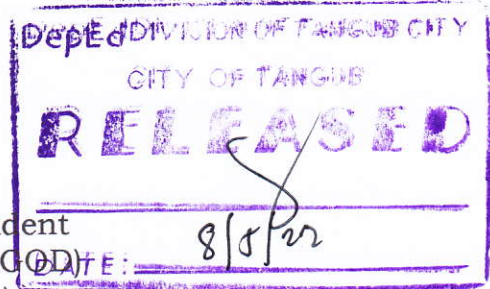


Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 210, s. 2022



To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SCOD)
Education Program Supervisors (EPSs)
Public Schools District In-Charge (PSDICs)
Elementary and Secondary School Heads
All Others Concerned
This Division

Subject: **RE-ORIENTATION WORKSHOP ON THE IMPLEMENTATION OF MOOE SYSTEM FOR SELECT SCHOOL HEADS, ADMINISTRATIVE ASSISTANTS AND DIVISION OFFICE PERSONNEL**

1. To ensure uniformity and smooth implementation of web-based monitoring system of the School MOOE as required by DepED Central Office system to be used by school heads and finance staff for MOOE fund liquidation starting from the request, transferred, disbursement of fund and report generation modules, this Office calls for a Re-orientation Workshop for select school heads, administrative assistants, Division office budget and finance staff on August 8, 2022 at 1:00 PM to 5:00 PM at the Division Conference Hall, for the following agenda:

- a. MOOE System arising problems; and
- b. Real time presentation and interphasing with ADB Consultant for unresolved issues and concerns.

2. Participants of this activity are Administrative Officer V, Accountant, Budget Officer, concerned Division office personnel, select school heads and administrative assistants. See Enclosure No. 1 for the list of participants.

3. The participants are expected to bring laptop, power extension cord, portable Wifi device and copies of Cash Disbursement Registers for the period January to July, 2022.



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4. Meals and snacks are chargeable against HRTD funds subject to usual accounting, auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is enjoined.

NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
i.e. OIC-Office of the Schools Division Superintendent

p.p.


LORENA P. SERRANO, CESO VI
Assistant Schools Division Superintendent

NRL/OSDS/acm/08-04-22



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Enclosure No. 1 - List of Participants

SCHOOL	SCHOOL HEAD	ASSIGNED ADAs
1. SISAMAY ES	Cristopher Macalisang	Abigail Morales
2. SILANGIT ES	Dorris Jornales	Jerem Candano
3. SUMIRAP NHS	Warren J. Canolo	Nelia B. Claro
4. SILANGIT NHS	Dorothy P. Neri	Harold L. Cañete
5. SICOT ES	James Michael Troniado	Shiela Acasio
6. PAITON IS ELEMENTARY	Benjamin Berenguel	
7. CANIANGAN NHS-JHS	Evelyn Rodriguez	Maricel Lampera
8. POLAO IS -ELEM/JHS	Susan F. Libonfacil	Leonora Gulle
9. PRENZA ES	Roberta P. Singgit	Julie Ungab
10. SILANGA ES	Roger B. Baril	
11. TCCS		Marilou Calonsag
12. BARANGAY TRES ES	Margie Maglangit	
13. STA. MARIA NHS	Beverly Raagas	Erla Fuentes
14. STA. MARIA CS	Marylyn Banawan	Joy Datoy
15. ISIDRO D. TAN ES	Segundo Datoy	
16. MATHS-NHS	Maristhel Gutang	Fe Eyas
17. SALIMPUNO ES	Charence Yack	Karen Resurrecion
18. MINSUBONG ES	Ivy Lagat	Ruchell C. Bolaño
19. KATAGAN ES	Juanilda Torres	
20. KIMAT ES	Stephen Honculada	Alice Troniado
21. KAUSWAGAN ES	Loromer T. carpio	
22. CAPALARAN WEST ES	Annalyn Quip	
23. VILLABA ES	Johny Candaleza	Angelita Catipay
24. BANGLAY ES	Annabelle Conol	
25. BONGABONG NHS	Joselito Rosalejos	Jairen Patulada
26. SAN VICENTE ES	Noame Torillo	Sherly Amemong
27. LUMBAN ES	Edgardo Malubang	Chemarselin Pabotoy

DIVISION OFFICE STATION	PERSONNEL
Admin Office	Delma R. Denapo
Accounting Section	Anna Daphne C. Mugar
Budget Section	Marites C. Suminguit
Accounting Section	Airel D. Labigan
Accounting Section	Mary Grace C. Macas
Accounting Section	Katherine H. Ocampos
Accounting Section	Anna Lou B. Flores
Accounting Section	Jhinn Ewican
Accounting Section	Ronellie S. Canillas
Accounting Section	Ailme M. Galariana
Accounting Section	Christine F. Burlat
Budget Section	Joseph Henry Sarto
Accounting Section	Annie M. Peñas
Accounting Section	Virginia U. Fernandez



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Enclosure No. 2 - List of Participants

DIVISION OFFICE STATION	PERSONNEL
Cashier	Krizza Lourraine Quicoy
Cashier	Janrey Arabejo
BAC	Bride Joy Candano
BAC	Eldon Ocampos
Admin Office	Alden Antonio
Supply Section	Ronie Senarillos
Supply Section	Wilson Lopez
Admin Office	Charlyn Sarto
SGOD Office	Joel Caga-anan
SGOD Office	Rey Manlangit
CID Office	Delaila Laping
ASDS Office	Rowena Sumagang
Admin Office	Jocelyn Dimapaso
OSDS Section	Amie Fel Galariana
OSDS Section	Kee Jay Pondoc
Admin Office	Eleanor Bellingan
Admin Office	Lovely Calatrava
Admin Office	Luzminda Enomar
Admin Office	Leonila Urbana
Admin Office	Reynato Troniado
Admin Office	Careline Villegas
Admin Office	Geraldine Benghit
Admin Office	John Mike Alduheza
Admin Office	Bernard Peñas

ADAs	AOs
Liza Gomez	Reabelle Anne Huertas
Mildred Perez	Armando Cabahug
Maidellin Bantilan	Leomar Abatayo
Rodrigo Telmo	Freche Arabejo
Julifie Tumulap	
Rodolfo Geraldezo	



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