



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY

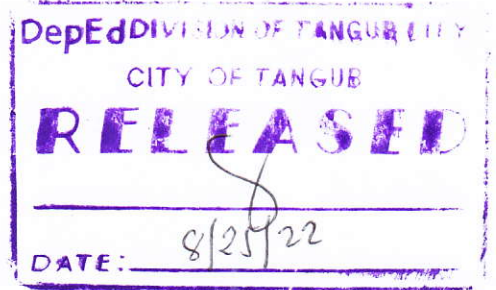
Office of the Schools Division Superintendent

August 24, 2022

DIVISION MEMORANDUM


No. 235, s. 2022

To: Assistant Schools Division Superintendent (ASDS)
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors (EPSs)
Public Schools District In-Charge (PSDICs)
Elementary and Secondary School Heads
School Health Personnel
All Others Concerned
This Division



Subject: **DISSEMINATION OF REGIONAL MEMORANDUM NO.499
SERIES 2022**

1. This Office disseminates Regional Memorandum No.499 s. 2022 titled "The Signatures Required on the National Drug Education Program (NDEP) Monthly Accomplishment Reports" for information of all public and secondary NDEP coordinators.
2. This Office directs all Public Elementary and Secondary Schools to submit a soft copy or email your report to ndepreport.tangub@gmail.com using the new enclosed template on or before the last Monday of the month.
3. For details, please see enclosed Memorandum for guidance and reference.
4. For immediate dissemination and compliance.


NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

NRL/ SGOD/lml/08-02-22

Incl: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

NATIONAL DRUG EDUCATION PROGRAM REPORTS LEARNERS

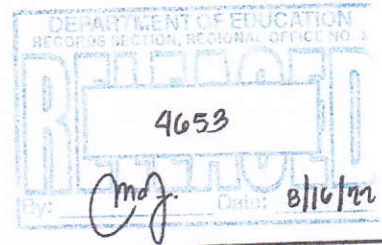


Address: Anecito Siete St. Mantic, Tangub City

Telephone: (088) 530 - 5988



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



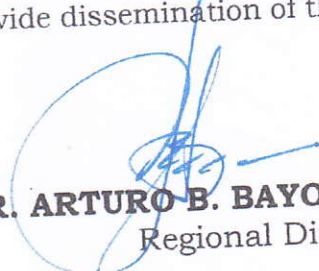
August 12, 2022

REGIONAL MEMORANDUM
No. 499, s. 2022

THE SIGNATURES REQUIRED ON THE
NDEP MONTHLY ACCOMPLISHMENT REPORTS

To: Schools Division Superintendents
School Governance and Operations Division Chiefs
Division NDEP Coordinators
School Health Personnel
Elementary/Secondary School Heads
All others concerned

1. Regarding **Regional Memorandum No. 87, s. 2021** or **Reiteration on the Submission of Monthly Accomplishment Report on National Drug Education Program (NDEP)**, this Office specifies the signatures required for the NDEP monthly reports.
2. The documentation of drug prevention programs, projects, and activities in schools and School Division Offices (SDOs) requires the authenticity of accomplishments, which is only verified through the authorized signatures aside from the NDEP those of the coordinators as outlined in the NDEP report template.
3. Hence, this Office requires all schools and SDOs NDEP coordinators to submit the monthly accomplishment reports following the specified signatures from school heads, MO or designated SHS head and SGOD Chief. School NDEP accomplishment reports shall be submitted to the SDOs, and the consolidated reports of SDOs shall be submitted to the Regional Office (RO) at hnu.regionx@deped.gov.ph on or before the fifth day of every month. Photos of the activities shall be included in the report. Failure to follow the prescribed signature format shall be considered as non-submission of report.
4. Attached is the template for the NDEP accomplishment report for reference.
5. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ESSD/ribc



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Department of Education Region 10
region10@deped.gov.ph
<http://dened10.com>





**NATIONAL DRUG EDUCATION PROGRAM
 ACCOMPLISHMENT REPORT**

Month of _____

| Activities | Programs / Projects | | Beneficiaries | Resources Used | Lead and Partner Agency/ies | Challenges | Recommendations and Remarks |
|------------|---------------------|----------------------|---------------|----------------|-----------------------------|------------|-----------------------------|
| | Venue | Person/s Responsible | | | | | |
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Submitted by: _____

DEP Coordinator

Recommended by: _____

Medical Officer III/ OIC-School Health Section

Approved by: _____

Chief, School Governance and Operation Division (SGOD)