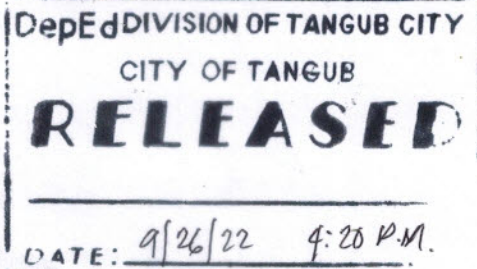




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



Office of the Schools Division Superintendent

September 19, 2022

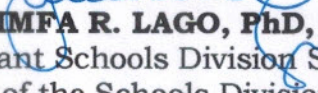
DIVISION MEMORANDUM

No. 278, s. 2022

To: **Public Elementary and Secondary School Heads**
Administrative Offices II, Handling Schools
Administrative Assistant III, Handling School
Administrative Assistant II, Handling School
All Others Concerned
This Division

CONDUCT OF SCHOOL BUDGET CONSULTATION FOR THE FY 2023 BUDGET
(Based on NEP)

1. To determine the items for inclusion in the school budget in connection with the Budget Execution Documents (BEDs) Fiscal Year (FY) 2023, all elementary and secondary school heads are hereby directed to conduct a School Budget Consultation with your bookkeepers, AO II, teachers, and stakeholders based on National Expenditure Program (NEP) 2023 of your respective schools
2. This is done to properly allocate the Maintenance and Other Operating Expenses (MOOE) based on the needs of the teachers, the classroom, and the school
3. School heads are expected to submit to their respective team leader the signed and printed output of the School Budget Consultation using the template provided with documentation. The deadline for submission is on Sept 30, 2022.
4. For the copy of the school's budget allocation, team leaders are directed to retrieve it on Sept 20- 23, 2022 at the Budget Section Office
5. Immediate compliance and wide dissemination of this Memorandum is desired.


NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

NRL/mcs/09-19-22

To be indicated in the Perpetual Index
under the following subjects:

FINANCES BUDGET REPORT MEETING



Address: Anecito Siete St. Mantic, Tangub City

Telephone: (088) 530 - 5988