



Republic of the Philippines  
**Department of Education**  
Region X  
**SCHOOLS DIVISION OF TANGUB CITY**



14 October, 2022

**DIVISION MEMORANDUM**


No. 304, s. 2022

**DIVISION PLANNING CONFERENCE OF PERFORMANCE MANAGEMENT TEAM (PMT) AND PROGRAM HOLDERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (CID and SGOD)  
Education Program Supervisors  
Public Schools District In-Charge  
Section and Unit Heads  
All Others Concerned  
This Division

1. In order to help the Office achieve the organizational goals and increase achievement, this Division shall conduct a Planning Conference of Performance Management Team (PMT) and Program Holders on October 17, 2022, 10:00 a.m. at the Conference Hall, DepEd, Tangub City.
2. This activity enables the participants to:
  - a. review Organizational and Unit Performance Goals;
  - b. identify and set targets for the current year;
  - c. identify performance measures and indicators;
  - d. review Key Result Areas (KRA)
3. Participants to this activity are the Performance Management Team (PMT), section/unit heads and all program holders.
4. Immediate and wide dissemination of this Memorandum is desired.

  
**NIMFA R. LAGO, PhD, CESO VI**

Assistant Schools Division Superintendent  
OIC–Office of the Schools Division Superintendent 

NRL/lps/10-14-2022



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