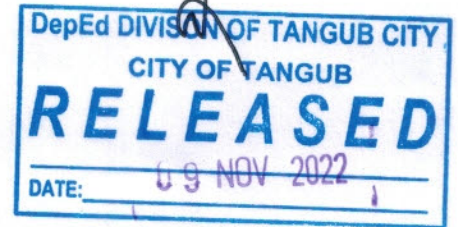




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



DIVISION ADVISORY No. 13 s.2022
November 8, 2022

In compliance with DepEd Order (DO) No. 8, s. 2013 this Office issued this advisory not for endorsement per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, as well as the concerned public

DISSEMINATION OF THE REGIONAL MEMORANDUM NO. 682, S.2022
RE: DEPLOYMENT OF MASTER TEACHERS INTO THE CLASSROOM

It has reference to the Regional Memorandum no. 682, s.2022, dated November 2, 2022, re: Deployment of Master Teachers into the Classrooms.

The issuance reiterates Department Memorandum No. 39, s.1990 on the Deployment and Assignment of Public School Teachers, which is under 7.4. that Master teacher I, II, and III should be given full teaching loads, except those with special projects or researchers, in which case a minimum of four teaching loads be given.

A maximum teaching load of 360 minutes is required for all Master Teachers. To meet this requirement, Master Teachers with a teaching load of less than 360 minutes must handle remedial classes designed for struggling students.

In addition, Master Teachers must serve as a class and should observe the statement of duties and responsibilities indicated in CSC Form No. 1 (Position Description Form).

Taking this into consideration, Master Teachers need to spend two hours in schools to help with instructional supervision, coaching of teachers, and other curricular tasks.

Master Teachers must not be designated as Assistant School Heads or School Heads. Such preference shall be given to those who passed the National Qualifying Examinations for School Heads or NQESH.

Hence, all Master Teachers shall be administratively under the school head/s where they are assigned notwithstanding their rank and salary.

For information, guidance, and strict compliance.

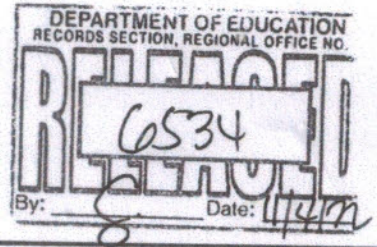
Incl: As stated
NRL/drd
11-08-22 *fw*



Address: Anecito Siete St. Mantic, Tangub City
Telephone: (088) 530 - 5988



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO



November 2, 2022

REGIONAL MEMORANDUM
 No. 082, s. 2022

DEPLOYMENT OF MASTER TEACHERS INTO THE CLASSROOMS

To: Schools Division Superintendents
 All Others Concerned

1. This issuance reiterates **Department Memorandum No. 39, s. 1990** on the **Deployment and Assignment of Public School Teachers**, which underscores in 7.4. that all Master Teachers I, II and III should be given full teaching loads, except those with special projects or researchers, in which case a minimum of four teaching loads be given.
2. A maximum teaching load of 360 minutes is required for all Master Teachers. To meet this requirement, Master Teachers with a teaching load of less than 360 minutes must handle remedial classes designed for struggling students. Furthermore, Master Teachers must serve as class advisers.
3. Master Teachers must not be designated as Assistant School Heads nor School Heads. Such preference shall be given to those who passed in the National Qualifying Examinations for School Heads or NQESH. Hence, all Master Teachers shall be administratively under the school head/s where they are assigned notwithstanding their rank and salary.
4. Master Teachers should observe the statement of duties and responsibilities indicated in CSC Form No. 1 (Position Description Form). Taking this in consideration, MTs need to spend two hours in schools to help instructional supervision, coaching of teachers, and other curricular tasks. However, they may be allowed occasionally to do some work outside the school premises.
5. All Master Teachers shall remain in the classrooms while advancing in status and compensation and attach a premium to classroom effectiveness.




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To ensure compliance with this Memorandum, the Schools Division Superintendents shall submit to this Office a program summary of all Master Teachers and the rest of the teaching staff for the School Year 2022-2023 via email at marnie.ricardo@deped.gov.ph not later than **November 11, 2022**.

7. This Office directs the immediate and wide dissemination of and compliance with this Memorandum.



DR. ARTURO B. BAYOCOT, CESO III
Regional Director



* Deployment of Master Teachers into the Classrooms

HRDD-NEAP/ebisa

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
Manila

April 24, 1990

DECS O R D E R
No. 39, s. 1990

DEPLOYMENT AND ASSIGNMENT OF PUBLIC SCHOOL TEACHERS

To: Regional Directors
Schools Superintendents

1. In order to answer the demands of teacher items both in the elementary and secondary schools and in anticipation of a significant increase in enrolment, the following guidelines are hereby formulated effective school year 1990-1991.
2. These guidelines shall be in conformity with RA 4670, the Magna Carta for Public School Teachers, whereby teachers are allowed a maximum of six hours of actual teaching and that anything beyond shall be compensated by overtime pay or honorarium, correspondingly.
3. In the computation, however, of actual teaching load a credit of 1 teaching load shall be given to: advisorship of a class, school paper or co-curricular activity. Coaching or handling of special/remedial classes shall be credited on the same scheme.
4. Organization of classes shall be on a minimum of at least 40 pupils/students per class and a maximum of 55 to ensure quality education. Any fraction after a total of 110 pupils assigned to two classes shall be allowed an organization of another class.
5. In the case of a new class or of classes in far-flung barrios, a class of 15 pupils shall be allowed. A combination of two grades with 40-55 pupils is encouraged.
6. As a matter of policy, maximizing the utilization of available resources should be resorted to as follows:
 - a. Primary classes should be on a 1:1 ratio.
 - b. Intermediate classes shall be on a 5:3 or 3:2 ratio.
 - c. Secondary teachers load shall be:
 - (1) Language and science laboratory teachers be given a minimum of 6 teaching loads but not beyond 8 loads for 40-minute periods and 4 teaching loads for a 60-minute period but not beyond 6 loads.
 - (2) Other secondary non language and laboratory teaching loads shall be at a minimum of seven loads at forty minutes and a maximum of 9 teaching loads or a total of 360 minutes. Subjects taught at one hour or 1-1/2 hours based on the 1973 revised curriculum be guided by the foregoing prescribed teaching loads.

7. Other non-academic teachers shall now be involved in actual teaching as follows:

a. All teachers on detail in non-DECS and DECS offices shall be recalled and given corresponding teaching loads.

b. Special teachers, head teachers and principals I shall also be assigned teaching loads as follows:

(1) Librarian, canteen teachers, guidance and property custodians in a school with a student population of 2,000 and above shall not be given teaching loads. All the rest should be given at least 2 and not beyond 4 teaching loads.

(2) School and/or district coordinators should be given corresponding teaching loads of at least 2 and not more than 4 loads.

(3) Elementary/secondary school head teachers and department heads and secondary and elementary principals I should be given 2-4 teaching loads if they handle less than 14 teachers.

(4) All Master Teachers I and II be given full teaching loads, except those with special projects or researches, in which case a minimum of 4 teaching loads be given.

8. Effective this school year central school vacancies should be deployed to remote barangays especially in schools with multigrade and/or combination classes. This can be done divisions/districts wise.

9. Should there be identified excess teachers in a division, the Regional Director shall submit a recommendation for the transfer of the items to another division within the region upon previous approval by DBM and the DECS. Excess secondary teachers in vocational schools and SUC's shall be looked into for proper utilization in neighboring schools.

10. This Office shall release items only after above guidelines have been duly complied with.

11. All other laws and regulations inconsistent with the provisions of any or all of this Order are hereby rescinded or amended accordingly. Immediate dissemination is urgently requested.

(SGD.) ISIDRO D. CARINO
Secretary

Reference:

BPS Circular: No. 6, s. 1967

Allotment: 1-2--(M.O. 1-87)

To be indicated in the Perpetual Index under the following subjects:

APPOINTMENT, EMPLOYMENT, REAPPOINTMENT
LEGISLATION
SCHOOLS
TEACHERS