



Republic of the Philippines  
Department of Education  
REGION X

SCHOOLS DIVISION OF TANGUB CITY



December 13, 2022

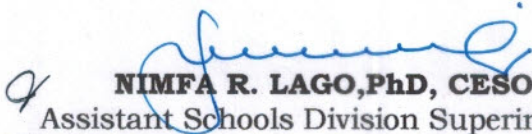
**DIVISION MEMORANDUM**

No. 367, s. 2022

**ORIENTATION ON LEARNER'S INFORMATION SYSTEM (LIS) AND ENHANCED  
BASIC EDUCATION INFORMATION SYSTEM (EBEIS)**

To: Assistant Schools Division Superintendent  
Education Program Supervisors CID and SGOD  
Public Schools District In-Charge  
Public Elementary and Secondary School Heads  
Public Elementary and Secondary School ICT Coordinators  
This Division

1. The Division of Tangub City, through the Planning Section of School Governance and Operations Division (SGOD), will conduct a 2-day orientation on Enhanced Basic Education Information System (EBEIS) and Learner Information System (LIS) to different user groups in basic education on December 20-21, 2022 at the Division Office Conference Hall from 9:00 am to 5:00 pm.
2. These activities aims to orient users on the following:
  - a. Matrix of accountability of every user group;
  - b. EBEIS data gathering forms;
  - c. Definitions of data requirements for unified understanding of each data element;
  - d. ICT-User Support Division Helpdesk process;
  - e. Resolution of pending LIS requests;
  - f. Documentary requirements for LIS
  - g. Compliance to new school forms.
3. Attached to this memorandum are the list of participants.
4. Expenses incurred including meals and snacks and other supplies shall be charged against HRTD Funds subject to accounting, procurement and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**NIMFA R. LAGO, PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent

