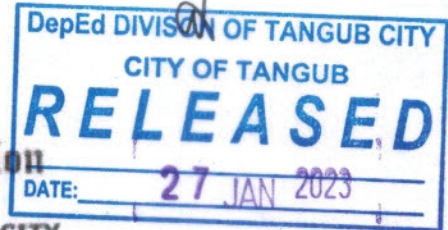




Republic of the Philippines
Department of Education
 Region X
SCHOOLS DIVISION OF TANGUB CITY



January 26, 2023

DIVISION MEMORANDUM

No. 21 s. 2023

COMMITTEES FOR THE 2023 DIVISION SCHOOLS PRESS CONFERENCE (DSPC)

To: Assistant Schools Division Superintendent (ASDS)
 Chief Education Supervisors (CID & SGOD)
 Education Program Supervisors
 Public Schools District In-Charge (PSDICs)
 Elementary and Secondary School Heads
 All Others Concerned
 This Division

1. As regards Division Memorandum No. 06, s. 2023, on the conduct of the 2023 Division Schools Press Conference (DSPC) bearing the theme "Building Resilience and Character through Campus Journalism" on February 6-10, the list of contest committees, personnel involved, and job descriptions are found in the attachment.
2. All committees involved shall attend the orientation on February 2, from 8:00 a.m. to 12:00 p.m. at Tangub City National High School, Mantic, Tangub City.
3. All expenses involved in this activity are charged against local funds, subject to the usual accounting and auditing rules and procedures.
4. This Office directs the immediate and wide dissemination of this Memorandum.

NINFAR R. LAGO, PhD, CESO VI
 Assistant Schools Division Superintendent
 OIC-Office of the Schools Division Superintendent

REFERENCES: DO 94, s. 1992
 DepEd Memo 167, s. 2018
 Division Memo 06 s. 2023
 RA 7079

To be indicated in the Perpetual Index under the following subjects:
 CURRICULUM JOURNALISM PROGRAMS

CID/sca



Address: Anecito Siete St. Mantic, Tangub City
 Telephone: (088) 530 - 5988



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DSPC COMMITTEES

Steering Committee: Nimfa R. Lago, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

Lorena P. Serrano, CESO VI
Assistant Schools Division Superintendent

Angelina B. Buaron
Chief, CID

Lorna C. Peñonal
Chief, CID

Journalism Coordinators: Nilo F. Lumayot
PSDIC, Southwest B District

Sherly C. Alivio
PSDIC, South A District

	COMMITTEE	RESPONSIBLE PERSONS	JOB DESCRIPTIONS
1	Registration	Nildie A. Malabosa Titchie Nee F. Roloma	<ul style="list-style-type: none">• Get the total number of participants from all districts and private schools• Prepare a registration form for the participants to fill in with information. Refer to the regional coordinator for approval• Collect parents' permit and school paper from every participating school. "No paper, no participation"• Prepare attendance sheets of participants and monitor the day to day attendance
2	Accommodation	Roger F. Duhaylungsod	<ul style="list-style-type: none">• Arrange with the host school on the following:<ul style="list-style-type: none">a. Waiting Areab. Contest Roomsc. Facilitators' Room
3	Program, Invitation, Communication	German C. Suminguit Stephen John Tulabing Charence Yack	<ul style="list-style-type: none">• Prepare a program (Opening and Closing) with schedule of activities.• Provide copies of the program to SDS, ASDS, and Chief Lorna and other concerned personnel at least 3 days before the activity.• Send letters of invitation to NMSC and St Michael to participate in the activity.• Prepare invitation letters for judges/coaches
	Master of Ceremonies	Rose Angelie D. Calda Christopher M. Troniado	<ul style="list-style-type: none">• Chair the opening and closing program• Coordinate with Division Journalism Coordinators for the parts of the program





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4	Transportation	EPS Wilfredo Cañete	<ul style="list-style-type: none"> • Provide a standby vehicle for errands
5	Ushers/Usherettes	Relita P. Decina	<ul style="list-style-type: none"> • Guide VIPs where to go during the Opening Program. • Coordinate with the host school to work with BSP and GSP to guide the participants. • Reproduce programs to be distributed to guests and visitors
6	Food and Catering	EPS Puriza L. Legaspi Ms Delilah Laping	<ul style="list-style-type: none"> • Prepare meal stubs • Arrange with the caterer to include foods for drivers, tanods on duty, etc. • Provide snacks for guests during programs, waters, etc.
7	Awards and Certificates	Nilo F. Lumayot Sherly C. Alivio Reneboy G. Rojas Joseph H. Malalis Joford B. Mangindo James Michael Troniado Edgardo Malaubang Junnifer G. Gutang	<ul style="list-style-type: none"> • Prepare the following <ul style="list-style-type: none"> - Certificates of Appearance (for all) - Certificates of Participation (for all) - Certificates of Recognition (for winners and coaches) - Medals and Trophies with accurate number • Assign presenters for the awarding ceremony
8	Documentation	Alden Antonio Leigh Enayo Engr. Wilson Ozaraga	<ul style="list-style-type: none"> • Document all activities, take photos
	Recorder and Tabulator	Gina L. Galvez Junnifer G. Gutang Jelly Antipuesto Arlyn Cuambot Leah Fe Ordeniza Annabelle Conol Lou Carpio	<ul style="list-style-type: none"> • Keep complete records as to names of participants, names of winners, etc. • Tabulate/Record winners of contests
9	Physical Facilities/Arrangement and Disaster	Porferio Mosiguera	<ul style="list-style-type: none"> • Communicate with community leaders for Tanods • Ensure safety of all participants
10	Publication	Herlyn Senarillos Stephen John Tulabing	<ul style="list-style-type: none"> • Publish the activity at the Facebook Stellar • Get staff from journalists of schools. This will be a good training ground for them
17	Bids and Awards Committee	Roger F. Duhaylungsod Romel E. Huertas	<ul style="list-style-type: none"> • Coordinate with concerned persons as to publication, awards and all BAC-related matters
18	Contest Committee	Nilo F. Lumayot Sherly C. Alivio	<ul style="list-style-type: none"> • Assign the following: <ul style="list-style-type: none"> - 16 contest facilitators who are young, active and vibrant - 4 Facilitators for Press Conference - 4 Facilitators for Sports Coverage • For Press Conference, invite the following:





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			<p>Policeman (preferably a Station Chief), City Mayor, and a DepEd Official (SDS or the Chief of CID)</p> <ul style="list-style-type: none"> An orientation will be conducted on February 2 at Division Office Conference Hall.
19	Contest venues	Roger Baril Jerry Lingganay	<ul style="list-style-type: none"> Assign venues for lectures and other venues for the contest to include Holding Areas Prepare labels and guides.
20	ICT	Alden Antonio Jolito P. Vince	<ul style="list-style-type: none"> Design the ID of participants and coordinate with the Documents Committee Capture moments of RSPC and play these at the venue while
	DSPC Materials	Gina Mandawe Marilou Galvez Binemie Tapao Wilson Lopez Ronnie Senarillos	<ul style="list-style-type: none"> Reproduce and segregate contest materials Reproduce ID for all participants Coordinate with journalism coordinators for the design
	Presenters for the Awarding	EPSs and PSDICs	<ul style="list-style-type: none"> Put up markers on stage elevating the 1st place winner Coordinate with journalism coordinators for instruction
	Contest Facilitators		
1.	News Writing / Pagsulat ng Balita	Maristel B. Gutang and Edith S. Porio	<ul style="list-style-type: none"> Check the attendance of the participants Read the guidelines and mechanics of the specific journalism event Facilitate the contest proper Submit the learners' outputs, attendance and other contest materials to the Recorder/Tabulator Committee
2	Feature Writing / Pagsulat ng Lathalain	Judy Marie F. Cabrera and Susan Libonfacil	
3	Editorial Writing / Pagsulat ng Editoryal	Warren J. Canolo and Marylyn C. Banawan	
4	Copyreading and Headline Writing / Pag-uolo at Pagsisipi ng Balita	Herlyn Q. Senarillos and Johnny Candalesa	
5	Column Writing / Pagsulat ng Kulom	Jerson Alo and Honey Lee R. Tual	
6	Editorial Cartooning / Kartong Pang-editoryal	Benjamin Berenguel Jr. and Cherynito Monsubre	
7	Photojournalism / Pagkuha ng Larawan	Dionisio O. Enguito Jr. and Joselito Rosalejos	
8	Science and Technology Writing	Elna Mentang and Jose Glenn Payot	
9	Sports Writing / Pagsulat ng Isports	Delio A. Fuentes, Marlon C. Salvador and Roger Baril	
10	Collaborative Online Publishing	Nilo F. Lumayot and Ma. Sherwin	





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		Alduheza	
11	Radio Broadcasting	Jolito P. Vince and Sherly C. Alivio	
12	TV Broadcasting	Leigh Enayo and Alden Antonio	
13	School Paper	Herlyn Senarillos Stephen John Tulabing	
14	Press Conference	Relita P. Decina, Gina L. Mandawe, Ma. Sherwin Alduheza, and Romel E. Huertas	

