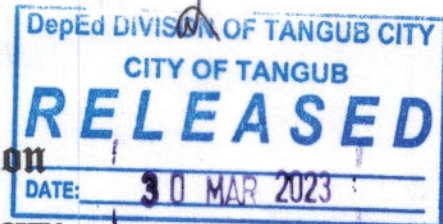




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



DIVISION MEMORANDUM
No. 89, s. 2023

March 30, 2023

GUIDELINES ON THE MAINTENANCE OF THE SCHOOL TRANSPARENCY BOARD FOR MOOE, OTHER SCHOOL FUNDS AND PROCUREMENT ACTIVITIES

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors
Public Schools District In-Charge (PSDICs)
Elementary and Secondary Teachers and School Heads
All Others Concerned
This Division

1. In accordance with RA 9485 (Anti-Red Tape Act of 2007), all schools are mandated by law to have a Transparency Board on School MOOE posting in all school expenditures using the allocated funds. In addition, all DepEd Procuring Entities are likewise directed to post all their procurement activities (regardless of the method of procurement used), results thereof, and other related information as required under Section 8.2.1 of the IRR-A of Republic Act No 9184 also known as The Philippine Government Procurement Reform Act. Moreover, based on research conducted by the Division Research Coordinator, that teachers liked and become more motivated to work if their school leader is transparent specifically on financial matters.
2. In view of this, all schools are enjoined to display in their transparency board the following information:
 - 2.1. For Non-IUs, the latest School MOOE Liquidation Report through the Cash Disbursement Register (**CDR**) duly received by the Accounting Unit of the SDO. For IUs, the latest monthly, quarterly, semi-annual and annual financial reports duly received by the COA Resident Auditor and Cash Disbursement Register (CDR) duly received by the Accounting Unit for the liquidation of cash advances granted by the SDO.
 - 2.2. Project Procurement Management Plan (**PPMP**)
 - 2.3. Copy of PhilGEPS posting regardless of the method of procurement used and other related information such as notices, awards and reasons for the award, an invitation to Apply for Eligibility and to Bid and the results of bidding.
 - 2.4. Awards and recognition received such as Certificates of Recognition as a result of the commitment to transparency and accountability.
3. The Transparency Board must be updated monthly and must be located in conspicuous places of the School.
4. The Accounting Unit, PSDICs, and EPS SGOD shall be responsible for monitoring and ensuring the compliance of this policy.
5. For immediate dissemination and compliance.


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