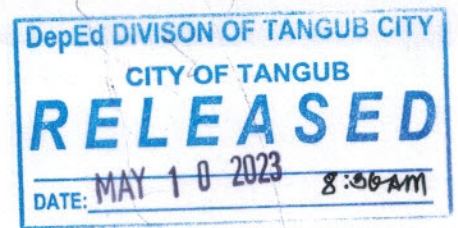




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



April 27, 2023

DIVISION MEMORANDUM

No. 122, s. 2023

TRAINING ROLLOUT ON PROGRAM MANAGEMENT INFORMATION SYSTEM

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors
Public Schools District In-Charge (PSDICs)
Public Elementary and Secondary School Heads
All Others Concerned
This Division

1. To refine the process **of program, projects, and activities implemented by the Department of Education**, this Division announces the conduct of **Training Rollout on Program Management Information System** on May 10, 2023 from 8:00 a.m.– 5:00 p.m. at the Division Conference Hall, Mantic, Tangub City.
2. The training aims to have:
 - a. Validated and approved Work Financial Plan (WFP),
 - b. Performed activity request (AR)/authority to conduct (ATC), and
 - c. Provided quarterly accomplishment.
3. Enclosed is the training matrix and list of participants.
4. For more information, please contact Dorothy P. Neri, Planning Officer III or Rene Boy G Roxas, SEPS-HRTD via contact numbers 09122864858 and 093033758546.
5. For immediate dissemination and compliance.

SHAMBAEH A. ABANTAS-USMAN, PhD, CESE
Assistant Schools Division Superintendent
OIC–Office of the Schools Division Superintendent

SGOD/rbgr-04-27-2023



Address: Anecito Siete St. Mantic, Tangub City
Telephone: (088) 530 - 5988



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY

Enclosure No. 1 to Division Memorandum No. 122 s, 2023

LIST OF PARTICIPANTS
Training Rollout on Program Management Information System (PMIS)
May 9, 2023

NAMES	DESIGNATION	OFFCIE
1. Lorena P. Serrano	ASDS	OSDS
2. Angelina B. Buaron	CID Chief	CID
3. Lorna C. Peñonal	SGOD Chief	SGOD
4. Gina L. Mandawe	EPS	CID
5. Puriza L. Legaspi	EPS	CID
6. Relita P. Decina	EPS	CID
7. Clariza P. Cathedral	EPS	CID
8. Efleda D. Enerio	EPS	CID
9. Roger F. Duhaylungsod	EPS	CID
10. Porferio A. Mosiquera	EPS	CID
11. Romel E. Huertas	EPS	CID
12. Jolito P. Vince	EPS	CID
13. Wilfredo B. Cañete	EPS	CID
14. Jomah Lee U. Jakosalem	EPS II	CID
15. Benipie M. Tapao	Lib. II	CID
16. Marilou S. Galvez	EPS II	CID
17. Sheldon F. Honculada	EPS-SGOD	SGOD
18. Rene Boy G. Roxas	SEPS	SGOD
19. Liegh S. Enayo	EPS II	SGOD
20. Redeemer D. Denapo	SEPS	SGOD
21. Bride Joy M. Candano	EPS II	SGOD
22. Dorothy P. Neri	Planning Officer III	SGOD
23. Arniel B. Mehoy	PDO I	SGOD
24. Engr. Wilson M. Ozaraga		SGOD
25. Mohamad T. Batingolo	PDO I	SGOD
26. Winnie T. Mendoza	Nurse II	SGOD



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27. Cecille Louelle A. Gulbe	Nurse II	SGOD
28. John Lyric Poligrates	Guidance C. II	SGOD
29. Lorieme L. Lagaret	Secretariat	SGOD
30. Delma R. Denapo	AO V	OSDS
31. Eleanor A. Bellingan	AO IV	OSDS
32. Marites C. Sumiguit	Budget Officer III	OSDS
33. Ana Daphne C. Mugar	Accountant III	OSDS
34. Ronie E. Senarillos	AO IV	OSDS
35. Alden M. Antonio	ITO I	OSDS
36. Carelyn L. Villegas	AO II	OSDS
37. Geraldine C. Benghit	AO II	OSDS
38. Krizza Lorraine D. Quicoy	AO IV	OSDS
39. Eldon H. Ocampos	ADA III	OSDS
40. Jocelyn Dimpaso	ADA III	OSDS

Activity Matrix

Time	Activity	Person Responsible
7:30 am – 8:00 am	Registration	Training Secretariat
8:00 am – 8:20 am	Preliminary activities	
8:20 am -10:00 am	Session 1 Basics of Work Financial	Dorothy P. Neri and company
	Session 2 Creating Budget Allocation	
	Session 3 Encoding PPMP	
	Break	
10:20 am – 12:00 nn	Session 4 Encoding CSE	
	Session 5 Reviewing/Updating WFP	
	Lunch Break	
1:00 pm – 2:00 pm	Session 6 Activity Request and Authority to Conduct	
2:00 pm – 4:30 pm	Workshop	Per Functional Division
4:30 pm – 5:00 pm	Closing activity	



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