



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



May 24, 2023

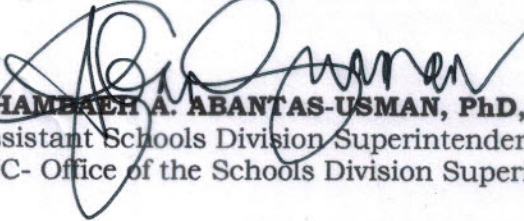
DIVISION MEMORANDUM

No. 166 s. 2023

**REITERATION OF THE MEMORANDUM DM-HROD-2023
(DEPED RO & SDO OFFICE FUNCTIONS VERSION 3)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District In-Charge
Elementary and Secondary School Heads
All Others Concerned
This Division

1. In connection with the **Memorandum DM-HROD-2023-0167** released last May 05, 2023 entitled "*DepEd RO & SDO Office Functions Version 3*", this Office hereby informs all concerned that the Schools Division Offices' Functions-Version 3 can be accessed through this link: bit.ly/OfficeFunctionsv3 using your DepEd email account.
2. These documents will serve as a guide in the preparation of the Office Operational Plan, wherein the priorities of the office in the current year will be translated into their Organization Performance and Commitment Review (OPCR) and in accomplishing the Individual Performance and Commitment Review (IPCR).
3. For your information, guidance and compliance.


SHAMBETH A. ABANTAS-USMAN, PhD, CESE
Assistant Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

SAAU/GCB/05-29-2023
To be indicated in the Perpetual Index
Under the following subjects:

Office Functions



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