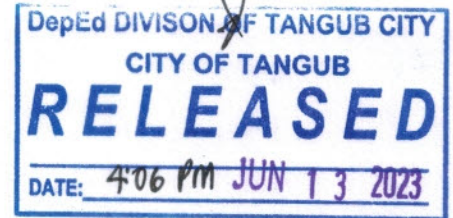




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



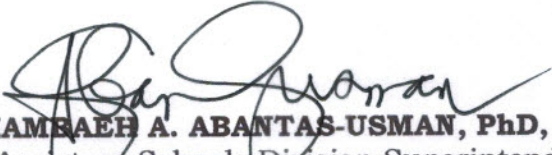
June 9, 2023

DIVISION MEMORANDUM
No. 173 s. 2023

**MONITORING AND EVALUATION OF THE LEARNER GOVERNMENT PROGRAM
(LGP) ELECTIONS FOR SCHOOL YEAR 2023-2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District In-Charge (PSDICs)
Public Elementary and Secondary School Heads
SELG and SSLG Teacher-Advisers
All Others Concerned
This Division

1. Pursuant to OM-OASOPS-2023-05-17 with subject: Monitoring and Evaluation of the Learner Government Program (LGP) Elections for School Year 2023-2024, this Office directs compliance of all elementary and secondary schools in the mechanisms and standards of the guidelines, including the conduct and implementation of activities relative to the LGP elections.
2. To ensure continuous improvement in the policies being issued by the Department, all elementary and secondary schools shall submit **Annex A: Learner Government (LG) COMEA Monitoring Tool** of the OM-OASOPS-2023-05-17 on or before June 23, 2023, thru the School Governance and Operations Division – Youth Formation Section (SGOD-YFS) for consolidation and submission to the regional and central offices.
3. For details, see attached OM-OASOPS-2023-05-17 and Annex A.
4. Immediate and wide dissemination of this Memorandum to all concerned is enjoined.


SHAMBAEH A. ABANTAS-USMAN, PhD, CESE
Assistant Schools Division Superintendent
OIC–Office of the Schools Division Superintendent

SGOD/abm/06-09-2023



Address: Anecito Siete St. Mantic, Tangub City
Telephone: (088) 530 - 5988

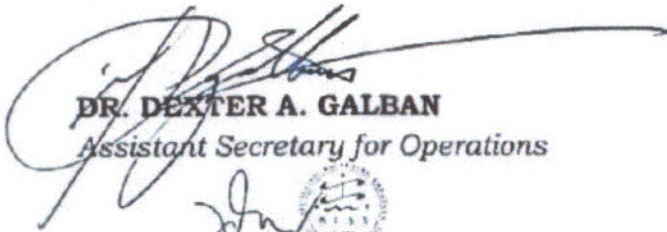



Republic of the Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS
BUREAU OF LEARNER SUPPORT SERVICES
School Health Division | School Sports Division | Youth Formation Division

OM-OASOPS-2023-05-13

MEMORANDUM

FOR : Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
All Others Concerned

FROM : 
DR. DEXTER A. GALBAN
Assistant Secretary for Operations


NENNETH ESPLANA-ALAMA
Director IV, Bureau of Learner Support Services

SUBJECT : MONITORING AND EVALUATION OF THE LEARNER
GOVERNMENT PROGRAM (LGP) ELECTIONS FOR SCHOOL
YEAR 2023-2024

DATE : 31 May 2023

As stipulated in the unnumbered OUOPS Memorandum titled "Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024" dated 05 May 2023, the LGP elections from the school to the regional level are set to be conducted on the last quarter of SY 2022-2023.

To ensure continuous improvement in the policies being issued by the Department, it is imperative to monitor the compliance of schools in the mechanisms and standards of the guidelines, including the conduct and implementation of activities relative to the LGP elections.

In this regard, the Office of the Assistant Secretary for Operations (OASOPS), through the Bureau of Learner Support Services-Learner Formation Division (BLSS-LFD), hereby requests all Schools Division Offices (SDOs) through their respective Learner

Formation Coordinators (LFCs) / Project Development Officers (PDOs) to conduct field monitoring and evaluation during the said activity.

To ensure systematic monitoring and evaluation, all LFCs are requested to adhere to the following guidelines:

1. All ROs/SDOs shall release a regional/division memorandum to provide appropriate guidance to all schools. The memorandum shall include the number and list of schools to be monitored, mechanism, date of monitoring, deadline of submission of forms, among others.
2. The schools to be identified by the LFCs shall vary according to the following:
 - a. Classification [Elementary, High School]
 - b. Type [Public/Private, Central /Non-Central, Last Mile, etc.]
 - c. Size [Small, Medium, Large, Very large]
3. Forms to be utilized during the monitoring and evaluation shall be **Annex A** for the schools, **Annex B** for the Schools Division Offices (SDOs), and **Annex C** for the Regional Offices (ROs).
4. All RLFCs shall consolidate the reports submitted by all SDOs and submit a regional summary to the Central Office, through the BLSS-LFD, via email **on or before 15 August 2023**.
5. During the field monitoring, all LFCs are advised to wear appropriate attire and adhere to all COVID-19 safety measures.
6. Expenses incurred during the said activity shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For more information, questions, and concerns, please contact Mr. Rovin James F. Canja, Project Development Officer IV, Officer-in-Charge of the LFD, via email at blss.yfd@deped.gov.ph.

Your support and cooperation will be highly appreciated.



Republic of the Philippines
Department of Education

LEARNER GOVERNMENT (LG) COMEA MONITORING TOOL

Data Privacy Notice: Data and information in this form are intended exclusively for the purpose of this activity. Serving other purpose not intended by the process owner is a violation of Data Privacy Act of 2002.

This monitoring tool shall be utilized and filled out by all schools nationwide and must be submitted to their respective Division Youth Formation Coordinator (YFC) for consolidation. The deadline of the submission will be determined by their Division YFC.

I. Monitoring Tool

Name of School: _____ School Year: _____ Date Accomplished: _____
 School ID: _____ Region/Division: _____
 LG COMEA Chief Commissioner: _____
 Designation: _____
 Date of Election: _____ Time of Election: _____
 Learner Government Category: SELG SSLG

Number of Candidates: _____

Election Period: _____

Campaign Materials Used:

Fliers Posters

Social Media Post

Others (please specify): _____

Has there been any disqualification of a candidate?

Yes Reasons: _____

No

Number of Polling Precinct: _____

Polling Precinct Station/s: _____

Total Number of Qualified Voters: _____

Total Number of Actual Voters: _____

Mode of Election

Manual Blended

Digital Others (please specify): _____

Composition of the LG COMEA

LG COMEA Commissioners:

Commissioner on Screening and Validation

Appointed

Others (please specify): _____

Commissioner on Electoral Board

Appointed

Others (please specify): _____

Commissioner Appointment

Appointed

Others (please specify): _____

Commissioner on Grievance

Appointed

Others (please specify): _____

LG COMEA Permanent Committees:

Executive Committee

Number of Members: _____

Screening and Validation Committee

Number of Members: _____

Electoral Board Committee

Number of Members: _____

Appointment Committee

Number of Members: _____

Grievance Committee

Number of Members: _____

Number of meetings conducted throughout the election and appointment process: _____

Number of violations committed throughout the election and appointment process: _____

Number of complaints filed throughout the election and appointment process: _____

II. Results

List of Elected/Appointed Officers for the Learner Government (SELG/SSLG)

Supreme Elementary Learner Government Officers for SY: 2023-2024

Position	Name of Learner	Grade level
President		
Vice-President		
Secretary		
Treasurer		
Auditor		
Public Information Officer		
Protocol Officer		

Supreme Secondary Learner Government Officers for SY: 2023-2024

Position	Name of Learner	Grade level
President		
Vice-President		
Secretary		
Treasurer		
Auditor		
Public Information Officer		
Protocol Officer		

III. Recommendations

Kindly note that recommendations shall be centered on the improvement of the issued policy.

Members of the LG COMEA:

LG COMEA Commissioner

LG COMEA Commissioner

Prepared by:

Validated by:

LG COMEA Commissioner

LG COMEA Commissioner

Approved by:

LG COMEA Chief Commissioner/School Head