



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



July 7, 2023

DIVISION MEMORANDUM
No. 210, s. 2023

SHS GRADUATION CEREMONIES, JUNIOR HIGH SCHOOL COMPLETION RITES, AND GRADUATION EXERCISES FOR GRADE 6

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District In-Charge
All Others Concerned
This Division

1. Pursuant to DepED Order No. 9, s. 2023 entitled "*An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites*", this Office hereby informs all field officials that the conduct of the SHS Graduation Ceremonies, JHS Completion Rites and the Grade 6 Graduation Ceremonies will be on July 10, 2023-July 15, 2023.
2. The 2023 ceremonies shall focus on the theme: "*Gradweyt ng K to 12: Hinubog ng Matatag na Edukasyon*" (*K to 12 Graduates: Molded through a Resilient Educational Foundation*). It is encouraged that the conduct be simple yet meaningful as this is a milestone in the country's basic education system.
3. Accomplishments and academic achievements of the students will be recognized; hence, the ceremonies shall be apolitical, and shall not be used as a political forum.
4. To ensure solemnity and uniformity of the conduct of the school affair, a copy of the program and a script for the master of ceremonies are attached to this Memorandum. These can be modified in the context of the school.
5. Further, regardless of whoever shall be authorized by the Schools Division Superintendent to attend the ceremonies on her behalf, it is advised that her name shall be reflected in the program to recognize the completers / graduates, distribution of certificates and awards, and to read the message of the Secretary of the Department of Education.

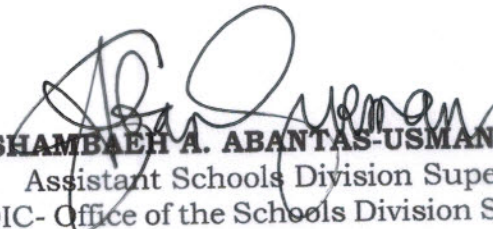


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6. Immediate and wide dissemination of this Memorandum is desired.


SHAMBAEH A. ABANTAS-USMAN, PhD, CESE
Assistant Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:
DepEd Issuances Monitoring



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Enclosure No. 1 of Division Memorandum No. 210, s. 2023

PROGRAM

SHS Graduation Ceremonies
JHS Completion Rites
Grade 6 Graduation Ceremonies
July 10, 2023-July 15, 2023

I. Processional

Candidates for Graduation with parents, Teachers, School Principal, GPTA Officials, Lorena P. Serrano, CESO VI, Shambaeh A. Abantas-Usman, Ph.D., CESE, Guest Speaker,

Entrance of the Colors

II. Program Proper

National Anthem

Graduating Students/Completers

Doxology

Graduating Students/Completers

Opening Remarks

School Principal

Welcome Address

With High Honors Student/Pupil

Presentation of the Candidates for Graduation/Completion

School Principal

Confirmation of the Candidates for Graduation/Completion

Shambaeh A. Abantas-Usman
SDS

Distribution of Diplomas/Certificates

SDS, Principal,
GPTA President

Reading of the Message of DepED Sec. Sarah Z. Duterte

Shambaeh A. Abantas-Usman
SDS

Awarding of Outstanding Students

SDS, Principal, GPTA President



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Message of Appreciation	With Highest Honors Student
Introduction of the Guest Speaker	School Principal
Message	Guest Speaker
Giving of Plaque of Appreciation	SDS, School Principal
Pledge of Loyalty	With Honors Student/Pupil
Alma Mater / Graduation Song	The Graduates / Completers
Closing Remarks	Faculty Club President
Recessional	Shambaeh A. Abantas-USman, Ph.D., CESE, Lorena P. Serrano, CESO VI, Guest Speaker, GPTA Officials, School Principal, Teachers, Graduates / Completers



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Enclosure No. 2 of Division Memorandum No. 210, s. 2023

SCRIPT for SHS Graduation Ceremonies, JHS Completion Rites, Elementary Graduation (to be followed by the Master of Ceremonies)

EMCEE: Ladies and Gentlemen, welcome to this SHS Graduation Ceremonies (JHS Completion Rites, Elementary Graduation) of (Name of School). To start with, we shall witness the processional march of our candidates for graduation with their parents (JHS completers), to be followed by the teachers, school principal, GPTA Officials, Lorena A. Serrano, CESO VI, Dr. Shambaeh A. Usman, CESE, Guest Speaker,

EMCEE: May I request everyone to please stand for the Entrance of the Colors (If available)

Please remain standing for the singing of the National Anthem. This will be followed by a doxology).

Please be seated.

EMCEE: _____, the school principal will now give us his /her opening remarks. A round of applause please.

Principal: Dr. Shambaeh A. Abantas-Usman, our SDS, Lorena P. Serrano, our ASDS, Guest Speaker _____, _____ GPTA President, PTA officials, teachers, parents of the Graduating Students (JHS completers), SHS students (JHS completers), ladies and gentlemen good morning/afternoon. This first SHS Graduation Ceremonies (This JHS completion rites...) is hereby declared in session. On behalf of the administration, faculty and staff and students, I welcome you all to this affair in our Department of Education. We also extend our gratitude to the parents of our SHS graduates (JHS completers/ elementary graduates). Thank you.

EMCEE: _____, with High Honors will give us his /her welcome address. A round of applause please.

Thank you _____ (name of the student/pupil)



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EMCEE: _____, School principal will now present the candidates for graduation.

Principal: Dr. Shambaeh A. Abantas-Usman, SDS of the Division of Tangub City, may I have the honor to present to you the **(number) (mention the males and the females)** a total of _____ grade 12 students who have satisfactorily completed all the requirements of the K to 12 Basic Education Program for graduation, ... for your confirmation.

SDS Usman: By virtue of the power vested in me as the SDS of the Division of Tangub City, and upon the certification of your principal that you have satisfactorily completed all the requirements of the K to 12 BEP. Congratulations!

EMCEE: This time, our SDS Shambaeh A. Abantas-Usman, Ph.D, CESE will now read to us the message of our DepED Secretary, Sarah Z. Duterte to the graduates of Batch 2023 (to our JHS Completers). Let's welcome her with a warm applause.

(SDS SAAU will read the message).

Thank you, Mam Shambaeh A. Abantas-Usman.

EMCEE: We shall now come to the distribution of diplomas/certificates.

May we request our SDS Shambaeh A. Abantas-Usman, _____ the school principal and _____, our GPTA President to hand in the diplomas to the graduates (certificates to the completers).

(Distribution of Diplomas / certificates) Congratulations to all the graduates / completers.

EMCEE: Thank you Mam Shambaeh, school principal, GPTA pres. At this juncture, we shall now award medals and certificates to all our awardees. May we request again our SDS Shambaeh A. Abantas-Usman, School principal and the GPTA President to give the medals.

After the awarding... Congratulations to all awardees!



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EMCEE: _____ (name of student/pupil) with Highest Honors Awardee will now give his /her message of appreciation. (speech)

Thank you _____ (name of student/pupil)

EMCEE: At this point, our school principal _____ will now introduce to us our Guest Speaker. A round of applause please.

(SH introduces the Guest Speaker; Guest Speaker shares her /his message)

EMCEE: Thank you sir /maam. This time, we would like to award the Plaque of Appreciation to our speaker. May we request our SDS Mam Shambaeh A. Abantas-Usman, _____ School Principal and _____ GPTA president to present the plaque. May I read the citation of this plaque...

(Reads the citation) Giving of the plaque. A round of applause please. Thank you very much.

EMCEE: _____, with Honors, will now lead the batch for the Pledge of Loyalty.

EMCEE: At this point, the Graduates/*Completers* will now render their Alma Mater / Graduation Song

EMCEE: _____, the Faculty Club President will now give us the Closing Remarks.

EMCEE: Thank you sir/Maam. And now, ladies and gentlemen THE RECESSIONAL.

(Shambaeh A. Abantas-Usman, Ph.D., CESE, (*Confirming Officer*) Guest Speaker, ASDS Lorena P. Serrano, GPTA Officials, School Principal, Teachers, Graduates / Completers)

That concludes our SHS Graduation Ceremonies (*JHS Completion Rites, Elementary Graduation*). Thank you everyone. God bless us all.



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