



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



July 07, 2023

DIVISION MEMORANDUM
No. III, s. 2023

**REITERATING DEPED ORDER NO 36, S. 2016
(POLICY GUIDELINES ON AWARDS AND RECOGNITION FOR THE K TO
12 BASIC EDUCATION PROGRAM)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District In-Charge
Elementary and Secondary School Heads
All Others Concerned
This Division

1. Relative to the issued DepEd Order No. 36, s. 2016 re: "*Policy Guidelines on Awards and Recognition for the K to 12 Basic Education*", this Office reiterates the following:

- a. *"These awards have been designed to formally recognize the outstanding performance and achievement of learners in academics, leadership, and social responsibility, among other aspects of student progress and development. These awards are given to encourage learners to strive for excellence and to become proactive members of the school and community."*
- b. *"All learners, including transferees, who have met the standards, criteria, and guidelines set by this policy shall be recognized."*
- c. *"There can be two or more recipients of any award. However, should there be no qualified learner, the awards shall not be given."*
- d. *"For learners in the Special Education (SpEd) program who follow the K to 12 Curriculum, the same policy guidelines shall apply. Learners using a modified curriculum may receive recognition in the class based on their performance in meeting the standards of their curriculum."*

2. As stipulated in the said policy, the school heads are directed to take the lead in organizing an Awards Committee (AC) in school to verify, deliberate and announce or post the final list of awardees, and ensure that the guidelines stipulated in the said policy are followed.

3. Enclosed are the following Awards and Recognition forms to be accomplished prior to the moving up, completion and/or graduation day schedule:

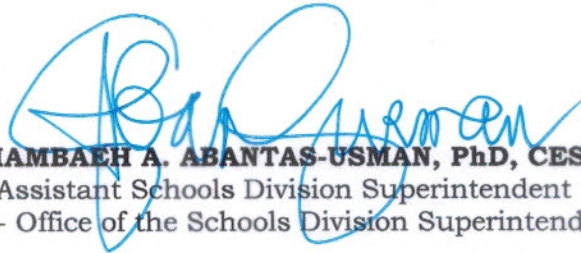


Address: Anecito Siete St. Mantic, Tangub City
Telephone: (088) 530 - 5988



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- a) Performance Awards for Kindergarten
 - b) Character Traits for Kindergarten to Grade 3
 - c) Classroom Awards and Recognition for SY 2022-2023
 - d) School-Wide Special Recognition for SY 2022-2023
2. For strict compliance.



SHAMBAEH A. ABANTAS-USMAN, PhD, CESE
Assistant Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

SAAU/GCB/07-07-2023
To be indicated in the Perpetual Index
Under the following subjects:

Awards and Recognition Forms



📍 **Address:** Anecito Siete St. Mantic, Tangub City
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(LETTERHEAD)

PERFORMANCE AWARDS FOR KINDERGARTEN FOR SY 2022-2023*

Teacher : _____ Kindergarten
 Section : _____

NAMES	AWARD**	JUSTIFICATION	PARENTS' SIGNATURE

Prepared By:
Signature Over Printed Name
(Teacher)

Reviewed, Verified and Deliberated by the Awards Committee:
Signature Over Printed Name
(Awards Committee-Chairperson)

Noted By:
Signature Over Printed Name
(School Principal/TIC)

Legend:
 * Appendix 1 of DepEd Order No. 36, s. 2016
 ** Write N/A if not applicable

(LETTERHEAD)

CHARACTER TRAITS FOR KINDERGARTEN TO GRADE 6 FOR SY 2022-2023*

Teacher : _____ Kindergarten
 K/Grade Level : _____ Elementary
 Section : _____

NAMES	CHARACTER TRAITS AWARD**	JUSTIFICATION	PARENTS' SIGNATURE

Prepared By:

Signature Over Printed Name
(Teacher)

Reviewed, Verified and Deliberated by the Awards Committee:

Signature Over Printed Name
(Awards Committee-Chairperson)

Reviewed, Verified and Deliberated By:

Signature Over Printed Name
(School Principal/TIC)

Legend:

- * Appendix 2 of DepEd Order No. 36, s. 2016
- ** Write N/A if not applicable

(LETTERHEAD)

CLASSROOM AWARDS AND RECOGNITION FOR SY 2022-2023*

Teacher : _____ Elementary
 Grade Level : _____ Junior High School
 Section : _____ Senior High School

A. ACADEMIC EXCELLENCE AWARDS**

NAMES	ACADEMIC RATING	REMARKS (With Highest Honor, With High Honors, With Honors)	PARENTS' SIGNATURE

B. SPECIAL RECOGNITION**

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

Prepared By:

Signature Over Printed Name
(Teacher)

Reviewed, Verified and Deliberated by the Awards Committee:

Signature Over Printed Name
(Awards Committee-Chairperson)

Noted By:

Signature Over Printed Name
(School Principal/TIC)

Legend:

- * DepEd Order No. 36, s. 2016
- ** Write N/A if not applicable

(LETTERHEAD)

SCHOOL-WIDE SPECIAL RECOGNITION FOR SY 2022-2023*

A. RECOGNITION FOR PERFECT ATTENDANCE**

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

B. LEADERSHIP AWARD**

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

C. OUTSTANDING PERFORMANCE IN SPECIFIC DISCIPLINES**

1. ATHLETICS

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

2. ARTS

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

3. COMMUNICATION ARTS

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

4. SCIENCE

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

5. MATHEMATICS

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

6. SOCIAL SCIENCES

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

7. TECHNICAL-VOCATIONAL EDUCATION

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

D. AWARD FOR WORK IMMERSION**

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

E. AWARD FOR RESEARCH AND INNOVATION**

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

F. AWARD FOR CLUB/ORGANIZATION ACHIEVEMENT**

NAMES	JUSTIFICATION	PARENTS' SIGNATURE

Prepared By:

Signature Over Printed Name
(Teacher)

Reviewed, Verified and Deliberated by the Awards Committee:

Signature Over Printed Name
(Awards Committee-Chairperson)

Noted By:

Signature Over Printed Name
(School Principal/TIC)

Legend:

- * DepEd Order No. 36, s. 2016
- ** Write N/A if not applicable