



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



June 20, 2023

DIVISION MEMORANDUM
No. 220, s. 2023

**FHTT (FROM HERE TO THERE) – A PROGRAM IMPLEMENTATION REVIEW
(PIR) CUM CID ADVANCING GOALS INTO ACTIONS**

To: Assistant Schools Division Superintendent (ASDS)
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District In-Charge (PSDICs)
All Others Concerned
This Division

1. As DepEd rallied for an improved learning system, MATaTaG: Bansang Makabata, Batang Makabansa, DepEd Tangub City sails its ship through Project FHTT- (From Here To There), Program Implementation Review(PIR) cum Curriculum Implementation Division (CID) Advancing Goals Into Actions to be held at Saddle Ridge Camp, Dahilayan, Bukidnon on August 8-11.
2. The live-out activity aims to achieve the following objectives:
 - a. Determine personal, team and organizational priorities;
 - b. Identify strengths and weaknesses and offer feedback;
 - c. Assess performance and accomplishments versus MATaTaG targets;
 - d. Develop monitoring plans which are BEMEF-based that embed achievement and performance in all learning areas; and
 - e. Identify action steps that strengthen inclusive education programs, ALS, Kindergarten, Multigrade, IP and learners with disabilities.
3. Participants of this activity are Education Program Supervisors, division and unit heads, Public Schools District In-Charge and other personnel listed in the attachment. All are advised to make prearrangement for the accommodation at the venue, through Mr. Rene Boy G. Roxas of the SGOD.
4. All program holders are encouraged to bring their laptop in order to work and submit the following expected outputs which include the Action Plan, Workshop Requirements, and NEAP Form 2020 R.1.

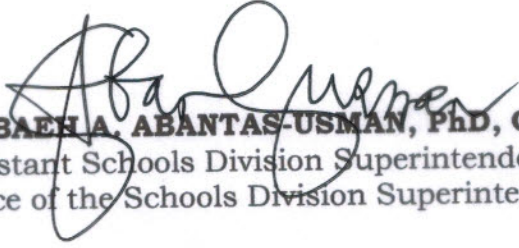


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5. Call up time shall be 4:30 a.m. of ~~Aug. 8~~ ^{Aug. 8} at the Division Office, ready to depart at 5:00 a.m.
6. Travel and other incidental expenses shall be charged against HRTD funds, subject to the usual accounting and auditing rules and procedures.
7. This Office directs the immediate and wide dissemination of this Memorandum.


SHAMBAEH A. ABANTAS-USMAN, PhD, CESE
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

FHTT – A PROGRAM IMPLEMENTATION REVIEW CUM CID ADVANCING GOALS INTO ACTIONS
To be indicated in the Perpetual Index
Under the following subjects:

CURRICULUM PROGRAMS PIR

CID/radj



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WORKING COMMITTEES

COMMITTEE	IN-CHARGE	TASK/S
Documentation	Clariza P. Catedral Relita P. Decina Mohammad Batingolo	Package the whole duration of the activity, take photos and post at the FB Stellar.
Registration and Attendance	Titchie Nee F. Roloma Nildie F. Malabosa	Record and check the attendance
Certificates and other documents	Rene Boy G. Roxas Gina L. Mandawe	Prepare all certificates of Recognition (for all the speakers), Participation and Appearance
Program and Invitation	Shieldon Honculada Jolito T. Vince	Design and distribute program/program of activities
Master of Ceremonies	German Suminguit Clariza Catedral	Manage the flow of the program
Coordination with the Speakers	Sherly C. Alivio Ma Sherwin Alduheza	<ul style="list-style-type: none">• Contact and coordinate with the speakers to remind them of the activity and to update them with changes if any.• Prepare tokens and certificates of recognition
Meals and Snacks	Marilyn Banawan Puriza Legaspi Relita P. Decina	<ul style="list-style-type: none">• Share contacts of food deliveries.• Make arrangements for the participants' meals and snacks.• Arrange with concerned people for the budget of finger foods for socials
Transportation	Wilfredo Canete Eleazar Penonal	<ul style="list-style-type: none">• Prepare letter request to use the Asenso Bus of the province.• Arrange transportation documents and secure travel requisites.
Driver's provision and accommodation	Porferio Mosiquera Romel Huertas	<ul style="list-style-type: none">• Make arrangements with the participants on the driver's accommodation, food provision, and fuel.
Budget	Marites Suminguit	<ul style="list-style-type: none">• Facilitate disbursements for the activity.
Parlor Games	Marilou Galvez Bride Joy Monera	<ul style="list-style-type: none">• Prepare parlor games appropriate
Socials	Nilo Lumayot Marilou Galvez German Suminguit, Jr. Roger Duhaylungsod	<ul style="list-style-type: none">• Run the show with fun-filled and impromptu parts
Prizes	Gina Mandawe Sherwin Alduheza Jomah Lee U. Jakosalem Porferio Mosiquera Roger Duhaylungsod	<ul style="list-style-type: none">• Ask for sponsors of prizes
Stage and Hall Preparation	Romel Huertas Arnel Mejoy Julius Estrella Leigh Enayo	<ul style="list-style-type: none">• Use tarpaulin for backdrop• Set the venue to conform with the activities.



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ICT	Alden Antonio Jolito Vince Efleda Enerio	<ul style="list-style-type: none"> • Facilitate the readiness of the speaker's slide presentations. • Ensure the availability of equipment needed.
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MATRIX OF ACTIVITIES

DAY 1

TIME	ACTIVITY	PERSONS INVOLVED
3:00 p.m. - 4:00 p.m.	Opening Program/Orientation	SDS, ASDS, Chiefs, TWGs
4:00 p.m. - 5:00 p.m.	Session 1: Orientation of MATaTaG	ASDS Lorena P. Serrano
5:00 p.m. - 6:00 p.m.	Dinner Break	
6:30 p.m. - 7:30 p.m.	Session 2: Effective Teaming in the Workplace	RD Arturo B. Bayocot, CESO III
7:30 p.m. - 10:00 p.m.	SOCIALS	
Session Facilitators/Hosts		PSDIC German Suminguit SEPS Bride Joy Monera

DAY 2

TIME	ACTIVITY	PERSONS INVOLVED
7:30 a.m. - 8:00 a.m.	Preliminaries	Management Team/TWG
8:00 a.m. - 9:00 a.m.	Session 3: Self Assessment - Identifying Strengths and Weaknesses and Offering Feedback	Chief Angelina B. Buaron
9:00 a.m. - 10:30 a.m.	Session 4 : KRAs, Accomplishments versus Targets	OIC-SDS Shambaeh A. Usman
10:30 a.m. - 10:45 a.m.	SNACK BREAK	
10:45 a.m. - 12:00 a.m.	Session 5: Professional Development Programs NEAP Accreditation Processes	EPS Sheildon Honculada EPS Puriza L. Legaspi Chief Angelina B. Buaron
12:01 p.m. - 1:00 p.m.	LUNCH BREAK	
1:00 p.m. - 2:30 p.m.	Workshop - Target Setting Action Planning NEAP Form 2020 R.1	<i>Facilitator:</i> Chief Angelina B. Buaron
2:30 p.m. - 2:45 p.m.	SNACK BREAK	
2:45 p.m. - 4:30 p.m.	Presentation of Action Plan and Targets	<i>Facilitator:</i> Chief Lorna C. Penonal
4:30 p.m. - 5:00 p.m.	CLOSURE	
Session Facilitators/Hosts		EPS Clariza Catedral EPS Relita P. Decina



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LIST OF PARTICIPANTS

1.	Shambaeh A. Abantas-USman	-	Schools Division Superintendent
2.	Lorena P. Serrano	-	Assistant Schools Division Superintendent
3.	Angelina B. Buaron	-	CID Chief
4.	Efleda D. Enerio	-	Education Program Supervisor
5.	Romel E. Huertas	-	-do-
6.	Gina L. Mandawe	-	-do-
7.	Puriza L. Legaspi	-	-do-
8.	Jolito T. Vince	-	-do-
9.	Wilfredo B. Canete	-	-do-
10.	Marylyn C. Banawan	-	PSDICs
11.	German C. Suminguit, Jr.	-	-do-
12.	Eleazar B. Penonal	-	-do-
13.	Sherly C. Alivio	-	-do-
14.	Nildie A. Malabosa	-	-do-
15.	Titchie Nee F. Roloma	-	-do-
16.	Ma. Sherwin C. Alduheza	-	-do-
17.	Nilo F. Lumayot	-	-do-
18.	Marilou S. Galvez	-	PDO II
19.	Jomah Lee U. Jakosalem	-	EPS II
20.	Binepie S. Tapao	-	Librarian II
21.	Julius C. Estrella	-	CID, Secretary
22.	Delilah L. Laping	-	ADAS VI



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