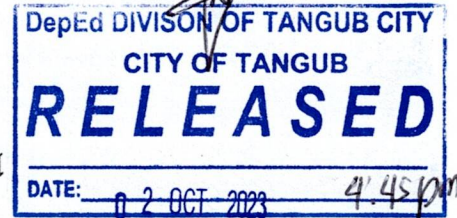




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



October 2, 2023

DIVISION MEMORANDUM

No. 943, s. 2023

**REITERATION ON THE IMPLEMENTATION OF
DEPED ORDER NO. 013, S. 2022 TITLED OMNIBUS GUIDELINES ON THE
REGULATION OF OPERATIONS OF PARENT-TEACHER ASSOCIATIONS (PTAs)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors
Public Schools District In-Charge
Elementary and Secondary School Heads
All Others Concerned
This Division


1. The Department of Education issued DepEd Order No. 13, s. 2022 titled Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations to:
 - a. promote harmonious, active, and collaborative engagement among teachers, parents, and the community in the implementation of school programs for learners' welfare;
 - b. establish the crucial roles of the PTA as a dynamic school-based association concerned with partnership and programs for the best interest of the learners;
 - c. articulate the distinct roles and responsibilities of PTA officers and members;
 - d. streamline the processes for managing PTA affairs at the different levels; and
 - e. update and harmonize DepEd policies and guidelines on PTA for clarity and consistency.
2. In light with this, the following shall be considered:
 - a. Every elementary and secondary school shall organize a Parent-Teacher Association (PTA) for the purpose of providing a forum for the discussion of problems and their solutions, relating to the total school program, and for ensuring the full cooperation of parents in the implementation of such program;
 - b. Parent-Teacher Association(s) shall aid the municipal and other local authorities and school officials in the enforcement of juvenile delinquency control measures, and in the implementation of programs and activities to promote child welfare;





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- c. The indicative dates of PTA elections shall be included in the annual calendar of school activities. The conduct of PTA elections of the new set of officers for Homeroom PTA (HPTA), Grade Level PTA (GrPTA), and School PTA (SPTA)-BOD shall be held within thirty (30) calendar days from the first day of classes;
 - d. General Assembly (GA) shall be convened by the school head and the incumbent (outgoing) BOD prior to the election. Such GA may be held on the same date or before the actual date of election: Provided that, the GA and the election shall occur within thirty (30) days from the first day of classes.
 - e. School heads shall issue a Certificate of Recognition to the School PTA that satisfy the requirements and **submit the list of newly elected officers on or before October 6, 2023** to the School Governance and Operations Division.
3. For inquiries, contact Mr. Arniel B. Mehoy, Division PTA Coordinator via mobile numbers 09093139876/09561274420.
 4. Immediate and widest dissemination of this Memorandum is desired.


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Assistant Schools Division Superintendent
OIC–Office of the Schools Division Superintendent 