



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 10114388  
**Procuring Entity** DEPARTMENT OF EDUCATION - DIVISION OF TANGUB CITY  
**Title** PROCUREMENT OF OFFICE SUPPLIES FOR REPRODUCTION OF ALS FORMS AND LEARNING ACTIVITY SHEETS  
**Area of Delivery** Misamis Occidental

<b>Solicitation Number:</b>	ALS-PB-2023-06-002	<b>Status</b>	<b>Awarded</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	6
<b>Category:</b>	Office Equipment Supplies and Consumables	<b>Date Published</b>	11/09/2023
<b>Approved Budget for the Contract:</b>	PHP 91,290.00	<b>Last Updated / Time</b>	11/09/2023 00:00 AM
<b>Delivery Period:</b>	5 Day/s	<b>Closing Date / Time</b>	02/10/2023 14:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Bride Joy Monera Candano BAC Secretariat Chairman Dr. Aniceto Siete St. Tangub City Misamis Occidental Philippines 7214 63-545-0304 63-545-0304 tangub.city@deped.gov.ph		

#### Description

1. The DepEd, Division of Tangub City, through the General Appropriations Act FY 2023 intends to apply the sum of Ninety-One Thousand Two Hundred Ninety Pesos (Php 91,290.00) being the Approved Budget for the Contract (ABC) to payments under the contract for PROCUREMENT OF OFFICE SUPPLIES FOR REPRODUCTION OF ALS FORMS AND LEARNING ACTIVITY SHEETS. Bids received in excess of the ABC shall be automatically rejected at bid opening.

#### QTY UNIT ITEM DESCRIPTION ABC

1 Lot OFFICE SUPPLIES Php 91,290.00  
100 reams A4 Bond Paper (70gsm, 20 substance)  
24 bottle Computer Ink 003 (Cyan)  
24 bottle Computer Ink 003 (Magenta)  
24 bottle Computer Ink 003 (Yellow)  
66 bottle Computer Ink 003 (Black)  
4 pcs Laminator Machine (Model: 460, Max Width: 14-16-inch, Thickness:<1mm, Power: 650W, Voltage AC220V 50/60Hz  
20 reams Laminating Film (100's) 216x303x125 MIC A4  
284 pcs Expanded Folder Long  
42 box Fastener-plastic  
10 pcs Sign Pen (black) 0.5  
60 packs Specialty Board - A4 - White 10pcs/pack  
Total ABC Php 91,290.00

2. The DepEd, Division of Tangub City now invites bids for the PROCUREMENT OF OFFICE SUPPLIES FOR REPRODUCTION OF ALS FORMS AND LEARNING ACTIVITY SHEETS. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from DepEd, Division of Tangub City and inspect the Bidding Documents at the address given below during office hours (Monday-Friday from 8:00 AM-5:00 PM).

5. A complete set of Bidding Documents may be acquired by interested Bidders on September 11, 2023 from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Hundred Pesos (P 500.00), DepEd, Division Cashier. Only bidders who purchased the Bidding Documents will be allowed to submit bids.

Three (3) sets (Original, copy 1, Copy 2) of the technical and financial documents shall be submitted, in hard copies, on or before the opening of bids schedule.

6. The DepEd, Division of Tangub City will hold a Pre-Bid Conference on September 20, 2023, 2:00 PM at Division Office Conference Hall which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before October 2, 2023 at 1:59 o' clock in the afternoon. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

Bid opening shall be on October 2, 2023, 2:00 PM at the Division Office Conference Hall, DepEd, Division of Tangub City, Anecito Siete St., Mantic, Tangub City.

**ACTIVITY DATE & TIME OF CONDUCT VENUE**

Pre-Bid Conference September 20, 2023 2:00 PM Division Office Conference Hall, DepEd, Division of Tangub City, Tangub City

Opening of Bids October 2, 2023 2:00 PM

9. The DepEd, Division of Tangub City reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

Gina L. Mandawe  
 Head, BAC Secretariat  
 DepEd, Division of Tangub City,  
 Anecito Siete St., Mantic, Tangub City 7214  
 (088) 530-5988  
 depedtangub.bacsec@deped.gov.ph  
 www.depedtangub.net

LORENA P. SERRANO, CESO VI  
 Assistant Schools Division Superintendent  
 BAC Chair

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Meals and Snacks	Pls see attached	1	Lot	91,290.00

**Pre-bid Conference**

Date	Time	Venue
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20/09/2023	2:00:00 PM	Division of Tangub City Conference Hall
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**Created by**           Bride Joy Monera Candano  
**Date Created**       08/09/2023

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