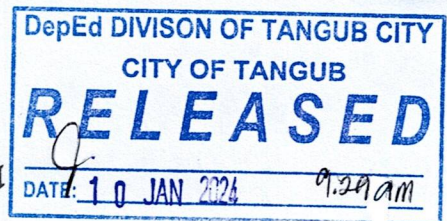




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



January 10, 2024

DIVISION MEMORANDUM
No. 14, s. 2024

CONDUCT OF 2024 SCHOOL-BASED INSET

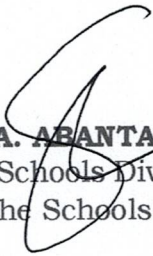
To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors
Public School District In-Charges
Public Elementary and Secondary School Heads
Public Elementary and Secondary School Teachers
All Others Concerned
This Division

1. Cognizant to DepEd Order No. 11, s. 2019 titled NEAP Transformations which aims to streamline the professional development, and making training activities programmatic, generate efficient use of resources, and ultimately realized NEAP's mandate of providing developmental needs of teachers, this Office informs the field for the **Conduct of 2024 School-based In-Service (INSET) Training on January 24-26, 29-30, 2024.**
2. All school heads are directed to prepare program design with training matrix for approval with the Schools Division Superintendent prior the conduct of the INSET on the following main topics:
 - a. Instructional Supervision
 - b. RA 7836: Code of Ethics for Professional Teachers
 - c. Financial Literacy
 - d. Priority needs of the PPST Domains reflected on your school eipcrf account.
3. Public School District In-Charges shall supervise the thorough preparation of the school activities under their assigned districts.
4. Education Program Supervisors, PSDICs, and other assigned division personnel will monitor this activity.
5. School-based INSET report template can be downloaded on this link **https://bit.ly/Tangub_2024_INSET** and once accomplished, upload to the same link under your district folder.



Address: Anecito Siete St. Mantic, Tangub City
Telephone: (088) 530 - 5988

6. For inquiries, please contact Rene Boy G. Roxas, Senior Education Program Specialist, Human Resource Training and Development (HRTD) at 0930-337-5846.
7. Immediate and widest dissemination of this Memorandum is desired.


SHAMBAEH A. ABANTAS-USMAN, PhD, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent