



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



March 15, 2024

DIVISION MEMORANDUM

No. **117** S. 2024

UPSKILLING AND RESKILLING OF SCHOOL LEADERS AND CURRICULUM MANAGERS ON INCLUSIVE EDUCATION (IE) IN SPECIAL EDUCATION (SPED) CURRICULUM AND PROGRAM FOR LEARNERS WITH SPECIAL NEEDS IN EDUCATION (SNEd).

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Select SGOD Personnel
Public Schools District In-Charge (PSDICs)
Elementary and Secondary School Administrators
Schools In-Charge/Teachers In-charge
SPED Teachers in SPED Centers and District Schools
This Division

1. To continuously improve full implementation of Inclusive Education of Learners with Special Needs in Education (SNEd), Division-wide Upskilling and Reskilling of School Leaders and Curriculum Managers shall be conducted at Division Conference Hall, Tangub City on March 21, 2024.
2. This capacity enhancement focuses on the SPED curriculum and program implementation in schools, such as Transition Curriculum, Multi-Factored Assessment Tool (MFAT), SNEd Placement, basic sign language and common learning difficulties of SNEd learners in schools.
3. The participants of this activity are all school administrators including schools/teachers in charge, department heads in secondary schools, instructional managers in all learning areas and select personnel in the School Governance Operation Division. (Please see attached list of participants)
4. School Administrators who have tutaged graded or non-graded SNEd learners must submit SPED Report indicating their special need/s, placement, and the receiving teachers in school.
5. Lunch and snacks shall be served to participants chargeable to SPED PSF subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

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Schools Division Superintendent



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