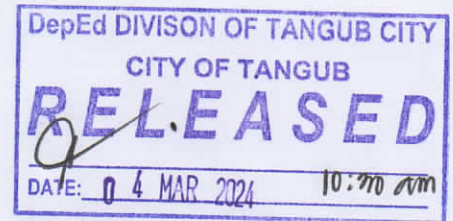




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



February 27, 2024

DIVISION MEMORANDUM

No. 82, s. 2024

**DISSEMINATION FOR THE PARTICIPATION IN THE TRAINING NEEDS
ASSESSMENT SURVEY FOR DEPED GUIDANCE DESIGNATES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors
Public Schools District In-Charge
Elementary and Secondary School Heads
Elementary and Secondary School Guidance Designates
All Others Concerned
This Division

1. This office disseminates the issuance of Memorandum from the Office of the Undersecretary for Human Resource and Organizational Development, DM-OUHROD-2024-0322 dated February 26, 2024, re: PARTICIPATION IN THE TRAINING NEEDS ASSESSMENT SURVEY FOR DEPED GUIDANCE DESIGNATES
2. See attached Memorandum DM-OUHROD-2024-0322
3. Immediate and wide dissemination of this Memorandum is desired.

SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI
Schools Division Superintendent ~~_____~~ *Shambae*

SAU/JLDP/ACM



Address: Anecito Siete St. Mantic, Tangub City
Telephone: (088) 530 - 5988



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2024-0322

TO : **Regional Directors**
Schools Division Superintendents
Public Elementary and Secondary School Principals
All Others Concerned

FROM : **WILFREDO H. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : **PARTICIPATION IN THE TRAINING NEEDS ASSESSMENT SURVEY FOR DEPED GUIDANCE DESIGNATES**

DATE : 26 February 2024

1. In line with the *MATATAG* Agenda, particularly on taking good care of learners, fostering inclusive education, and creating a positive learning environment, the National Educators Academy of the Philippines (NEAP) recognizes that guidance designates are tasked with a significant role of providing enhanced support in contribution to the overall well-being of learners. In this regard, a targeted training program will be developed to empower guidance designates to successfully perform their crucial duties and responsibilities.
2. To prepare for this, the NEAP Professional Development Division (NEAP-PDD) is requesting your participation in the *Training Needs Assessment (TNA) Survey for Guidance Designates* which aims to determine specific areas of professional development that will allow guidance designates to do the following:
 - Fortify their capacities and align their efforts with the *MATATAG* Agenda;
 - Strengthen their ability to support learners effectively; and
 - Contribute to the broader goal of cultivating a positive and inclusive educational landscape.
3. The data and insights that will be gathered from this survey will serve as the baseline for the development of a targeted training program for guidance designates.

4. NEAP-PDD hereby requests ALL GUIDANCE DESIGNATES to accomplish the TNA Survey through the link or QR Code below on or before 15 March 2024 (Friday).

<https://bit.ly/GuidanceDesignates>



5. For further information or any concerns, please contact **Ms. Millie Jane Fudolig**, NEAP-PDD Senior Education Program Specialist, through email millie.fudolig@deped.gov.ph / neap.pdd@deped.gov.ph and or landline (02) 8633-9455.
6. Immediate dissemination of and appropriate action on this Memorandum are instructed.

Copy furnished:
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

[NEAP-PDD/Lorenzo]