



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



February 27, 2024

DIVISION MEMORANDUM

No. 83, s. 2024

**COMPLIANCE TO OO-OSEC-2024-003 TITLED DEPARTMENT OF EDUCATION
SCHOOLS REPOSITORY FORM**

To: Chief Supervisors, CID and SGOD
Education Supervisors
District In-Charge
Public School Heads
All Others Concerned

1. This pertains to the Memorandum from the Office of the Department of Education Secretary, dated February 15, 2024, re: **DEPARTMENT OF EDUCATION SCHOOLS REPOSITORY FORM.**
2. All school heads are directed to read, understand, and comply with the said Office Memorandum with utmost accuracy on or before the set deadline which is **March 31, 2024.**
3. Immediate and wide dissemination of this Division Memorandum is desired.

SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI
Schools Division Superintendent *Shambae*

SAU/SGOD-PlanningSection_02/29/2024



Address: Anecito Siete St. Mantic, Tangub City
Telephone: (088) 530 - 5988



Republic of the Philippines
Department of Education

FEB 15 2024

OFFICE MEMORANDUM
OO-OSEC-2024-**003**

To: Regional Directors
Assistant Regional Directors
Schools Division Superintendents
Public School Heads
All Others Concerned

DEPARTMENT OF EDUCATION SCHOOLS REPOSITORY FORM

1. The Department of Education (DepEd), through the Office of the Secretary, mandates the creation of an updated and accurate record of the basic profile of all public schools nationwide. As such, the Department is introducing the **DepEd Schools Repository Form (DSRF)**.

2. All DepEd public schools in the country are required to submit their respective DSRF form and file information on its basic profile, classroom condition, and basic facilities.

3. **To ensure the accuracy of the information to be submitted and establish accountability, only the school principals/school head/teacher-in-charge of each school shall accomplish and submit the DSRF.**

4. Each region is designated with their exclusive DSRF form that may only be used by schools under their jurisdiction.

5. The DSRFs may be accessed through the following links:

- | | |
|-------------------------------------|---------------------------------------------------------------------------|
| a. Region I | - https://bit.ly/Region1_DSRF |
| b. Region II | - https://bit.ly/Region2_DSRF |
| c. Region III | - https://bit.ly/Region3_DSRF |
| d. Region IV-A | - https://bit.ly/Region4A_DSRF |
| e. Region IV-B | - https://bit.ly/Region4B_DSRF |
| f. Region V | - https://bit.ly/Region5_DSRF |
| g. Region VI | - https://bit.ly/Region6_DSRF |
| h. Region VII | - https://bit.ly/Region7_DSRF |
| i. Region VIII | - https://bit.ly/Region8_DSRF |
| j. Region IX | - https://bit.ly/Region9_DSRF |
| k. Region X | - https://bit.ly/Region10_DSRF |
| l. Region XI | - https://bit.ly/Region11_DSRF |
| m. Region XII | - https://bit.ly/Region12_DSRF |
| n. Region XIII | - https://bit.ly/Region13_DSRF |
| o. Cordillera Administrative Region | - https://bit.ly/CAR_DSRF |

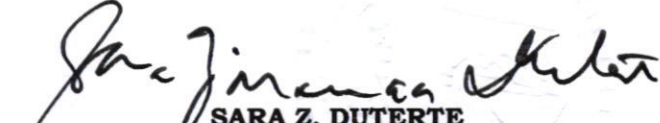
p. National Capital Region - https://bit.ly/NCR_DSRF

6. Consequently, all regional directors and schools division superintendents are mandated to provide the necessary assistance to schools under their jurisdiction relative to the accomplishment of the DSRF.

7. All schools shall submit their DSRF no later than **March 31, 2024**.

8. For more information, please contact **Ms. Patricia Morales** of the **Office of the Secretary** through email at osec@deped.gov.ph or at telephone number (02) 8637-5948.

9. Immediate dissemination of this Memorandum is desired.


SARA Z. DUTERTE
Vice President of the Republic of the Philippines
Secretary of the Department of Education

JDMC,APA, MPC, OM DepEd Schools Repository Form
0059 - February 15, 2024

