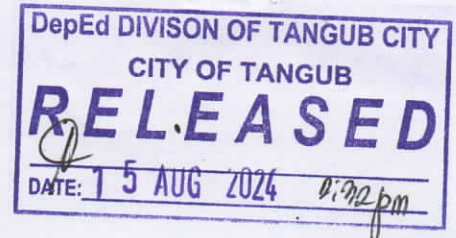




Republic of the Philippines  
**Department of Education**  
Region X  
**SCHOOLS DIVISION OF TANGUB CITY**



August 14, 2024

**DIVISION MEMORANDUM**

No. 264, s. 2024

**3<sup>rd</sup> QUARTER SCHOOL DRRM COORDINATION MEETING**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (CID and SGOD)  
Public Schools District In-Charge  
Public Elementary and Secondary School Heads  
Public Elementary and Secondary School DRRM Coordinators  
All Others Concerned  
This Division

1. This Office informs that there will be a coordination meeting of all School DRRM Coordinators on August 16, 2024, at 1:00 pm at Division Conference Hall.
2. The participants must bring their laptops and extension wire and a soft copy of the School Disaster Risk Reduction Management Plan.
3. The agenda for the meeting is as follows:
  - a. Updating of School Disaster Risk Reduction Management Plan
  - b. DRRM Action Plan and Monthly Reporting
  - c. Updates on the Division Contest of DRRM IEC materials
  - d. Distribution of Psychosocial Support Activity Pack
  - e. Other issues and concerns relating to DRRM
4. Immediate and wide dissemination of this Memorandum is desired.

**SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI**  
Schools Division Superintendent