



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



July 14, 2024

OFFICE ORDER
No. 01, s. 2024

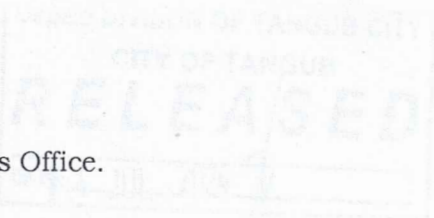
**DESIGNATION ORDER OF SEPS-HRD TO MANAGE THE CONTINUOUS
PROFESSIONAL DEVELOPMENT (CPD) PROGRAM AND ACTIVITIES**

To: **RENE BOY G. ROXAS**
Senior Education Program Specialist
Human Resource Development Section

1. Pursuant to the provisions outlined in DepEd Order No. 001, s. 2020 and to strengthen and enhance the professional development for teaching and non-teaching personnel, you are hereby designated as Program Manager of the Continuous Professional Development (CPD) Program and activities for the Division of Tangub City.
2. As Program Manager, your responsibilities shall include, but are not limited to the following:
 - a. Lead and manage the Division's Application to CPD Accreditation System
 - b. Develop and implement comprehensive CPD Program that aligns with strategic goals and objectives of DepEd, Division of Tangub City.
 - c. Design and coordinate training programs, workshops, seminars, and other professional growth opportunities for the employees.
 - d. Collaborate with internal departments, external training providers, content experts for greater CPD opportunities.
 - e. Monitor and assess the efficiency of CPD Program, collect feedback from the participants and implement necessary adjustments.
 - f. Maintain records and documentation pertaining to CPD activities.
 - g. Stay abreast with the latest trends, best practices in professional development.
 - h. Promote the CPD Program among employees, fostering a culture of continuous learning and encouraging active participation.



Address: Anecito Siete St. Mantic, Tangub City
Telephone: (088) 530 – 5988
Website: <https://tangub.deped.gov.ph/>



3. This order is effective immediately unless revoked by this Office.

Shambae H. Abantas Usman

SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI
Schools Division Superintendent

Conforme:

René Boy G. Roxas
RENE BOY G. ROXAS



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