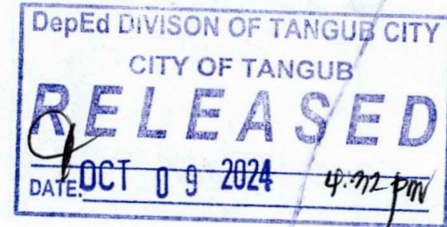




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



October 7, 2024

OFFICE MEMORANDUM
No. *378* s. 2024

CONDUCT OF INTERNAL QUALITY AUDIT FOR TOP MANAGEMENT, SECRETARIAT,
RISK MANAGEMENT TEAM, QUALITY WORKPLACE TEAM, TRAINING
AND ADVOCACY TEAM AND KNOWLEDGE AND MANAGEMENT TEAM OF DEPED
TANGUB CITY DIVISION

To: Assistant Schools Division Superintendent (ASDS)
Chief Education Program Supervisors (CID & SGOD)
QMS Teams
Section Heads
All Others Concerned

1. To ensure seamless and effective implementation of QMS-Quality Management System, this Division announces the schedule for the conduct of **IQA-Internal Quality Audit** to the compositions and QMS Teams indicated in the QMS Structure of DepEd Order No.009 s. 2021 re Institutionalization of a Quality Management System in the Department of Education.
2. Attached to this memo are the details of the activity.
3. This Office directs the immediate and wide dissemination of this Memorandum.

Shambaeh A. Abantas Usman
SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI
Schools Division Superintendent

Ref.: DO 009, s. 2021
To be indicated in the Perpetual Index
Under the following subjects:

QMS IQA ISO
CID/sau_rab



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Doc. Ref. Code	SDO-OSDS-F001	Rev	00
Effectivity	08.16.2024	Page	Page 1 of 2



Republic of the Philippines
Department of Education
 Region X
SCHOOLS DIVISION OF TANGUB CITY

(Enclosure to Office Memorandum No. *ms* s. 2024)

SCHEDULE FOR THE CONDUCT OF INTERNAL QUALITY AUDIT FOR TOP MANAGEMENT, SECRETARIAT, RISK MANAGEMENT TEAM, QUALITY WORKPLACE TEAM, TRAINING AND ADVOCACY TEAM AND KNOWLEDGE AND MANAGEMENT TEAM OF DEPED TANGUB CITY DIVISION

Date	QMS Structure to be Audited	Assigned Auditor/s
OCTOBER 22,2024	TOP MANAGEMENT	IQA TEAM A
OCTOBER 14,2024	SECRETARIAT	IQA TEAM B
OCTOBER 22,2024	RISK MANAGEMENT TEAM	IQA TEAM A
OCTOBER 16,2024	QUALITY WORKPLACE TEAM	IQA TEAM B
OCTOBER 15,2024	TRAINING AND ADVOCACY TEAM	IQA TEAM A
OCTOBER 16,2024	KNOWLEDGE AND MANAGEMENT TEAM	IQA TEAM B

(IQA) Internal Quality Audit Team	Lead Person- Roger A. Baril EPS-CID
	Representatives: IQA TEAM-A <ul style="list-style-type: none"> • Puriza L. Legaspi-EPS-CID • Cherymie Kinatac-an-CID • Annie M. Peñas-OSDS
	IQA TEAM-B <ul style="list-style-type: none"> • Sheldon F. Honculada-EPS-SGOD • Krizza Lorraine D. Quicoy-OSDS • Annalou B. Flores -OSDS