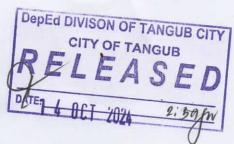


# Republic of the Philippines

# Department of Education

Region X
SCHOOLS DIVISION OF TANGUB CITY



09 October 2024

### **DIVISION MEMORANDUM**

No. 343 . s. 2024

## COMPOSITION OF DIVISION PLANNING TEAM (DMT)

To: Chiefs, CID and SGOD

**Education Program Supervisors** 

District In-Charge

Principals, Head Teachers, Teachers-In-Charge

Public and Private Schools

This Division

- 1. The organization and mobilization of the Division Planning Team is designed to ensure representation and maximum participation of all DepEd functional units and relevant education stakeholders in the strategic planning process.
- 2. The Division Planning Team is composed of the following:

Chair:

Dr. Shambaeh A. Abantas-Usman, CESO VI

Schools Division Superintendent

Co-Chair:

Dr. Erlinda G. Dael, CESE

Asst. Schools Division Superintendent

Members:

Dr. Angelina B. Buaron - Chief, CID

Lorna C. Peñonal - Chief, SGOD

Romel E. Huertas - EPS-1 Roger F. Duhaylungsod - EPS-1

Puriza L. Legaspi - EPS-1
Gina L. Mandawe - EPS-1
Relita P. Decina - EPS-1
Wilfredo B. Cañete - EPS-1
Clariza P. Catedral - EPS-1

Jolito P. Vince - EPS-1 Roger A. Baril - EPS-1

Shieldon F. Honculada - EPS-1
Rene Boy G. Roxas - SEPS, HRTD
Redeemer D. Denapo - SEPS, M&E

Ana Daphne C. Mugar - Accountant Marites C. Suminguit - Budget Officer

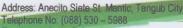
Delma R. Denapo - AO-V Alden M. Antonio - ITO

Krizza Lorraine D. Quicoy - AO-IV, Cashier









Ronie E. Senarillos Carelyn L. Villegas Eleanor A. Bellingan Chrity P. Enoc Junnifer G. Gutang Judy Marie F. Cabrera Hon. Lowida L. Alcalde Roger F. Duhaylungsod Titchie Nee F. Roloma

AO-IV, Supply Officer
AO-IV, Personnel
AO-IV, Records
DAPSSHI President
PESPA President
School Head
LGU Representative

- IP Representative- Alim/Ulama Representative

### Technical Secretariat:

Lead: Members: Dorothy P. Neri Liegh S. Enayo Planning Officer-IIIEPS-II

Maricar Pilapil Cresilda Carreon - AO-II - AO-II - ADA-VI

Cresilda Carreon Cherymie Kinatac-an

- The major tasks of the Division Planning Team are as follows:
  - Lead in the planning process by convening the members of the Team and Secretariat.
  - b. Identify data requirements and initiate data collection.
  - c. Conduct situational analysis.
  - d. Draft the strategic plan
  - e. Subject the draft plan to stakeholder consultations for review.
  - Revise the plan based on the comments and input from the consultations.
  - g. Finalize and communicate the plan
- 4. The technical secretariat shall participate and assist in the development planning process through:
  - a. Preparation of complete staff work (historical data on KPIs, performance, projections).
  - b. Provide overall technical and administrative support necessary for the Planning Team.
  - c. Ensure that all deliverables and agreements are acted upon and accomplished completely, accurately and, and on time.
- 5. Immediate dissemination of and strict compliance with this Memorandum is directed.

SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI

Schools Division Superintendent

SAU/DPN - Composition of Division Planning Team (DMT) October 3, 2024







Website: www.tangub.deped.gov.ph