



Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



December 17, 2024

DIVISION MEMORANDUM

No. 46, s. 2024

DIVISION FULL-SCALE EARTHQUAKE AND FIRE DRILL SIMULATION

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID, and SGOD
Education Program Supervisors
District In-Charge
Public School Heads, Elementary and Secondary
All Others Concerned
This Division

1. In line with DepEd Order No. 50, s. 2011 entitled *Creation of Disaster Risk Reduction and Management Office (DRRMO)*, which mandates the initiation and spearheading in the establishment of mechanisms that prepare, guarantee protection, and increase the resiliency of the Department of Education constituents in the face of disaster, the DepEd issues the enclosed Coordination and Information Management Protocols for the schools, schools divisions offices and regional offices and coordinators to establish the system of coordination and information management and provide guidance to DepEd field offices on their respective roles and functions relative to DRRM implementation., this Office will conduct a **Full-Scale Earthquake and Fire Drill Simulation** on **December 18, 2024**, at **8:00 a.m.** at the Division Office premises.
2. The participants of this activity are division personnel and school heads.
3. This activity aims to strengthen disaster preparedness and response capacities, particularly in earthquake scenarios. All division personnel are required to actively participate in the simulation to enhance their readiness for actual seismic events.
4. Upon hearing the alarm, all must:
 - Perform **duck, cover, and hold** for at least one minute.
 - Evacuate promptly and proceed to the designated evacuation areas, following the Emergency Evacuation Plan posted in your respective offices.
5. A debriefing session will be conducted at the division conference hall to assess the drill's effectiveness and identify improvement areas. All personnel are requested to provide feedback during the debriefing.





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6. Immediate and wide dissemination of this Division Memorandum is desired.

SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

SGOD
DRILL

PREPAREDNESS

SAU/SCA- DIVISION FULL-SCALE EARTHQUAKE AND FIRE DRILL SIMULATION
December 17, 2024