



Republic of the Philippines
Department of Education
 Region X
SCHOOLS DIVISION OF TANGUB CITY

DepEd DIVISION OF TANGUB CITY
 CITY OF TANGUB
RELEASED
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December 9, 2024

DIVISION MEMORANDUM
 No. 416, s. 2024

DESIGNATION OF ALTERNATE BAC MEMBERS

To: Chief Education Supervisors (CID and SGOD)
 Division Unit Heads
 Program Holders
 All Others Concerned
 This Division

1. Pursuant to Republic Act No. 9184, otherwise known as the Government Procurement Reform Act, this Division under the office of Bids and Awards Committee (BAC) hereby designate alternate BAC Members.

Principal BAC Members	Alternate BAC Members
Dr. Lorna C. Peñonal-SGOD Chief	Mr. Sheldon F. Honculada-SGOD EPS
Mr. Roger F. Duhaylungsod-EPS	Mr. Redeemer Denapo- SEPS
Mr. Romel I. Huertas-EPS	Mrs. Carelyn Villegas- HRMO
Mr. Ronie E. Senarillos-Supply Officer	Mrs. Annlou B. Flores- AO II
Mrs. Delma R. Denapo- AO-V	Mrs. Eleanor Belingan-AO IV
Mr. Wilfredo Cañete-EPS	Mrs. Jomah Lee U. Jakosalem-EPS (ALS)

2. Under Section 12 of Republic Act (RA) No. 9184, The Government Procurement Reform Act, and its revised Implementing Rules and Regulations (IRR) specifically enumerates the BAC functions and responsibilities. Thus, the Designate BAC members are advised to perform the following duties and responsibilities on-top of work per office functions:

- a) advertise and/or post the invitation to bid;
- b) conduct pre-procurement and pre-bid conferences;
- c) determine the eligibility of prospective bidders;
- d) receive bids;
- e) conduct the evaluation of bids;
- f) undertake post-qualification proceedings;
- g) recommend award of contracts to the Head of the Procuring Entity or his duly authorized representative.



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3. The aforementioned functions and responsibilities of the BAC Members will be performed by the designate BAC Members in cases like the Principal BAC Members are on official business or in an on-approved leave of absence.

4. This Office directs the immediate and wide dissemination of this Memorandum.

SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI
Schools Division Superintendent

SAU/msg/12-09-24



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