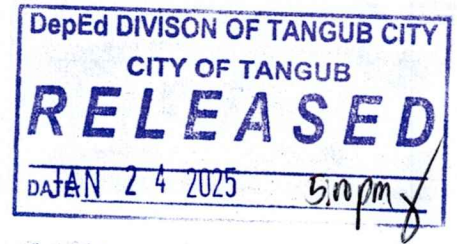




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



January 23, 2025

DIVISION MEMORANDUM
No. 024, s. 2025

DEVELOPMENT AND SUBMISSION OF CONTEXTUALIZE LEARNING RESOURCES

To: Chief Education Supervisors (CID)
Education Program Supervisors
All Others Concerned
This Division

1. To strengthen the Learning Resource Development and Management System, this office through the Curriculum and Implementation Division is strengthening its program and activities on contextualizing learning resources to make learning more meaningful and relevant to learners.
2. Learning Resource Management and System (LRMS) as one of the KRA of Curriculum and Implementation Division (CID) shall perform the following functions;
 - a. Conduct needs assessment on the type/kind of learning resources to be developed;
 - b. Lead in the development and quality assurance of contextualized learning resources by learning area for schools and learning centers;
 - c. Lead in the uploading of the validated and finalized contextualized learning resources in the official LR Portal;
 - d. Monitor and Evaluate the utilization of learning resources based on needs and standards;
3. Relative to this, LR-EPS and her team are expected to submit the following.

	Timeline
1.LR Needs Report (Annex 1)	2 nd week of February ,2025
2.LR Inventory (Annex 2)	4 th week of February, 2025
3. LR Plan	1 st Week of March, 2025



Address: Anecito Siete St. Mantic, Tangub City
Telephone No: (088) 530 – 5988
Email: tangub.city@deped.gov.ph
Website: www.tangub.deped.gov.ph

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4. All submitted Division Contextualized Learning Resources (DCLRs) are thoroughly Quality Assured, validated through Field Testing, Revised, and Finalized with attachment of the actual type of LR and catalogued in the LR Portal with Metadata.
5. In this connection, LR output shall be conducted for this purpose.
6. The minimum number of the required Contextualized Materials from the Education Program Supervisors per learning area is specified below.

One DCLRs per Key Stage per Calendar Year						
Total DCLRs Per Learning Area	Learning Area	Key Stage 1 Grades 1-3	Key Stage 2 Grades 4-6	Key Stage 3 Grades 7-10	Key Stage 4 Grades 11-12	
4	English	1	1	1	1	4
4	Math	1	1	1	1	4
4	AP	1	1	1	1	4
4	EsP	1	1	1	1	4
4	MAPEH	1	1	1	1	4
4	Science	1	1	1	1	4
4	Filipino	1	1	1	1	4
4	EPP/TLE/TVL	Grades 4-6	JHS and SHS per Specialization			4
			HE	AFA	ICT/IA	
		1	1	1	1	
4	ALS	Basic Literacy	Lower Elementary	Advanced Elementary	Junior/Senior HS	4
		1	1	1	1	
2	Kindergarten	2				
38						

7. All Education Program Supervisors are expected to produce Contextualized Learning materials to ensure fully operational and functional Division LRMS.
8. For strict compliance.

SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI
 Schools Division Superintendent

V. ANNEXES

Annex 1: LR Needs Report

Official Station (School/Division/Region) _____

Calendar Year _____

(add recommended action 😊)

- ☐ New development
- ☐ Redevelopment/enhancement/modification
- ☐ For QA
- ☐ For procurement
- ☐ For production

Grade Level and Learning Area	Type of LR	Quantity	Objectives/ Learning Competencies	Targets	Strategies				Funding Source
					Activities	Time Frame	Person/s Responsible	Technical Assistance required	

Prepared by:

Approved by:

Signature over printed name

Signature over printed name

ANNEX 2- LR INVENTORY

No.	Competencies	Code	ALS , Key Stage, Grade Level	Types of Contextualized Learning Resources								
				(TG)/(LP)	Self-Learning Module (SLM)	Strategic Intervention Material (SIM)	Worksheets/ Activity Sheets	TVBI	RBI	Date Submitted/ Uploaded	With and Hard Copy	Date Published
1												
2												
3												
4												
5												

EPS, ALS

EPS, Math

EPS, Science

EPS, TLE/TVL

EPS, MT

Consolidated and Validated by:

Noted by:

Approved by:

EPS/LRMS

Chief, CID

SDS/Asst. SDS